



**TOWN OF PAONIA**  
**TUESDAY, OCTOBER 13, 2020**

## **2021 BUDGET WORK SESSION 5:00 PM**

### **REGULAR TOWN BOARD MEETING AGENDA 6:30 PM**

#### **Work Session Roll Call**

[2021](#) Budget Work Session

#### **Roll Call**

#### **Approval of Agenda**

#### **Announcements**

#### **Recognition of Visitors & Guests**

- [1.](#) Shop Safe, Shop Local Recognition
- [2.](#) Visitors & Guests

#### **Staff Reports**

- [3.](#) Administrator's Report
  - Previous Visitors & Guests Follow-Up
  - Public Works
  - Police Report
  - Attorney Report

#### **Disbursements**

- [4.](#) Treasurer's Report
- [5.](#) Disbursements

#### **Executive Session**

- [6.](#) Executive Session
  - For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specific to: Colorado Code Consulting Contract

#### **New Business**

- [7.](#) Proposed Building Fee Structure Modification
- [8.](#) ASF - Holiday Offices and Council Meeting Schedule
- [9.](#) Town Administrator Performance Evaluation

#### **Consent Agenda**

- [10.](#) Regular Minutes:

August 25, 2020  
September 8, 2020  
September 22, 2020

Liquor License Renewal & Modification of Premise:

Blue Sage Center for the Arts

## **Mayor's Report**

[11.](#) Mayor's Report

## **Committee Reports**

[12.](#) Finance & Personnel

Governmental Affairs & Public Safety

Public Works-Utilities-Facilities

Space to Create

Tree Board

## **Adjournment**

[13.](#) Adjournment

**I. RULES OF PROCEDURE**

**Section 1. Schedule of Meetings.** Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

**Section 2. Officiating Officer.** The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

**Section 3. Time of Meetings.** Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

**Section 4. Schedule of Business.** If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
  - (1) Town Administrator's Report
  - (2) Public Works Reports
  - (3) Police Report
  - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

\* This schedule of business is subject to change and amendment.

**Section 5. Priority and Order of Business.** Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

**Section 6. Conduct of Board Members.** Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

**Section 7. Presentations to the Board.** Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

**Section 8. Public Comment.** After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.


## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.



# AGENDA SUMMARY FORM

	2021 Budget Work Sessions Continued		
Summary: Picking up at enterprise funds.			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 11, 2020

2021 PROJECTS	ALLOCATION	AMOUNT	DESCRIPTION
CONTINUED SIGN PROJECT	ADMIN/EVENT	1,200.00	CORDINATION WITH CREATIVE COLITION CONTINUING SIGN PROJECT
TREE REPLACEMENT	PARKS	2,250.00	TOWN PARK REPLACEMENT OF TREES REMOVED IN 2020
POLOUS PARK SPRINKLERS	PARKS	1,000.00	REPAIR EXISTING SPRINKLER SYSTEM
PEONIE BEDS	PARKS	1,200.00	CLEAN UP AND WEED BEARER
E.HANSON SMITH CTR	PARKS	20,000.00	CONTINUING NEEDED MAINTENANCE ON E.HANSON SMITH CENTER
BASEBALL FIELD	PARKS	2,800.00	HYDRO SEEDING AND WEED REMOVAL
GRASS IMPROVEMENTS	PARKS	2,500.00	OVER SEEDING TOWN PARK TREE SIDE TO IMPROVE GRASS
AV PATH	PARKS	3,500.00	FINISH AV GRAVEL WALKING PATH
AV HILL STABILIZATION	PARKS	2,800.00	CIRSA RECOMMENDATION
TREE TRIMMING	PARKS	10,000.00	CONTINUE WITH KEEPING TREES TRIMMED IN THE PARK
BATHROOM UPGRADE	PARKS	40,000.00	UPGRADE TO BE ABLE TO KEEP OPEN YEAR ROUND
PLAYGROUND SHELTER	PARKS	10,000.00	SAND BOX REPLACEMENT
LEE'S IRRIGATION SPRINKLER	PARKS	5,000.00	ADDING IRRIGATION SPRINKLER SYSTEM TO LEE'S PARK
LEE'S CURBING	PARKS	3,000.00	ADD CURBING AT LEE'S PARK PER CIRSA REQUIREMENTS
LEE'S FENCING	PARKS	52,000.00	ADD FENCING AT LEE'S TO STOP CARS FROM DRIVING ACROSS THE PARK
STORM DRAIN SEWER MANHOLES	STREET	125,000.00	REPLACE STORM DRAIN/SEWER MANHOLES WHICH ARE COLLAPSING
RECONSTRUCT 3RD	STREET CAPITAL	312,000.00	RECONSTRUCT TWO BLOCKS FOR 3RD STREET FROM GRAND TO POPLAR
RESURFACE BRIDGE	BRIDGE	50,000.00	RESURFACE SAMUAL WADE BRIDGE
EMERGENCY SIDEWALK	SIDEWALKS	11,250.00	EMERGENCY SIDEWALK PROJECTS ONLY
TREE REPLACEMENT	SIDEWALKS	2,250.00	REPLACEMENT OF TREES REMOVED BECAUSE OF SIDEWALK REPAIR
SKATE PARK	PASS THRU	200,000.00	UPGRADE OR POSSIBLE RELOCATION OF SKATE PARK WITH GRANTS
WILDLIFE REHAB	PASS THRU	260,000.00	WILDLIFE REHAB THROUGH LONE CABIN REHAB PROJECT
POULOUS PARK UPDATE	CONSERVATION TRUST	3,200.00	MORE IMPROVEMENTS IN POULOUS PARK
BIKE RACK (Town Park)	CONSERVATION TRUST	4,000.00	BIKE RACK FROM SMYTH FOR TOWN PARK
BIKE RACK (TOWN HALL)	CAPITAL	500.00	BIKE RACK FROM SMYTH FOR IN FRONT OF TOWN HALL
BUILDING CODE UPDATE	CAPITAL	4,500.00	CONTINUING WITH BUILDING CODE UPDATE
COMPUTERS	CAPITAL	5,500.00	REPLACEMENT OF OUTDATED COMPUTERS (IE: FROUNT COUNTER)
FOREST ASSESSMENT	CAPITAL	4,500.00	TREE ASSESSMENT DONE BY FOREST SERVICE TO ADD TO ASSET INVENTORY
PAONIA AIRPORT	CAPITAL	60,192.00	OUR 75% COMMITMENT TO AIRPORT IMPROVEMENTS
PD DESK & CHAIRS	CAPITAL	10,000.00	NEW DESK (SERGEANTS OFFCIE & REPORT OFFCIE ) AND CHAIRS FOR PD
PD EQUIPMENT	CAPITAL	10,000.00	LESS LEATHAL/MED KITS/PBT/TASER-KEEP PD UPDATED WITH EQUIPMENT
PD IN CAR CAMERAS	CAPITAL	7,000.00	IN-CAR CAMERAS FOR EACH POLICE VEHICLE-HELP WITH EVIDENCE GATHERING & ALSO IMPROVE SAFETY
PD OFFICER GEAR	CAPITAL	4,580.00	VEST UP GRADES/UNIFORM UPGRADES-VESTS HAVE EXPERATION DATES
6 PD VEHICLE	CAPITAL	30,000.00	NEW PD VEHICLE INCLUDING OUTFITTING TO REPLACE THE 2011 FORD EXPLORER RECEIVED FROM DELTA FOR \$3,000 CURRENT INVENTORY= 2011 CROWN VIC, 2016 & 2017 GMC SUV, (2) 2018 CHEV SUV, 2019 GOLF CAR

PW ASPHALT PLAIN	CAPITAL	25,000.00	FOR LEVELING UNEVEN PAVEMENT
PW ELLEN HANSON SMITH CENTER	CAPITAL	20,000.00	2020-UPDATE COMMERCIAL KITCHEN AREA
PW EQUIPMENT (2020)	CAPITAL	11,445.00	NEW SAWS UPGRADE AND PARK EQUIPMENT
PW EQUIPMENT (2021)	CAPITAL	15,725.00	SAFETY EQUIPMENT/UPGRADE OF TOOLS/NEW PUMPS
PW LIFT GATE	CAPITAL	3,000.00	HEAVEY EQUIPMENT HANDLING
PW NEW TRUCK	CAPITAL	40,000.00	UPGRADE PW TRUCK
PW PINTAL HITCH TRAILER	CAPITAL	18,000.00	TO MAKE MOVING EQUIPMENT EASIER
PW PUSH LAWN MOWER	CAPITAL	2,000.00	UPGRADE PW AND PARK PUSH MOWERS
PW SIGN REPLACEMENT	CAPITAL	6,894.00	NEW SIGNS FOR STOP/YIELD AND NAMES
PW SKID STEER	CAPITAL	90,000.00	NEW SKID STEER
PW SNOW PLOW TRUCK	CAPITAL	45,000.00	NEW PLOW AND TRUCK FOR SNOW REMOVAL
PW STREETS	CAPITAL	165,889.00	ROAD RECONSTRUCTION
TOWN HALL UPGRADE	CAPITAL	27,974.00	INCLOSE UPSTAIRS OFFICE, REMODEL KITCHEN, ADDITION BLINDS, NEW CARPET IN PD & FRONT OFFICE
SPRING REPAIR	WATER	20,000.00	CONTINUE WITH IMPROVING SPRINGS INFRASTRUCTURE
METER INSTALLS	WATER	45,000.00	CONTINUE INSTALLATION OF REMOTE METERS IN-TOWN
ALTITUDE VALVE	WATER	20,000.00	TO HOOK 2MG TANK TO 1MG TANK
PUMP	WATER	8,000.00	NEW SPARE PUMP FOR WATER TREATMENT PLANT
PW TRENCH BOX	CAPITAL	10,000.00	WATER & SEWER SAFETY EQUIPMENT
PRESURE/TEMP SENSORS	WATER	10,000.00	SENSORS FOR FIRE HYDRANTS
ENGINEERING-RAW WATER STORAGE	WATER	25,000.00	BEGIN ENGINEERING FOR ADDITION RAW WATER STORAGE
300 ORCHARD WATER LINE	WATER	80,000.00	REPLACEMENT OF WATERLINE ON THE 300 BLOCK OF ORCHARD (OLDEST LINE STILL REMAINING IN-TOWN)
200 BLK OF MAIN	WATER	90,000.00	REPLACMTN OF WATERLINE ON THE 200 BLOCK OF MAIN
2MG LINING	WATER	500,000.00	RELIN THE 2MG WATER TANK AS RECOMMENDED BY DIVE INSPECTION
SAFETY EQUIPMENT	SEWER	6,000.00	GAS DETECTOR UPGRADE AND TRIPOD FOR SEWER
HWY 133 EXTENTION	SEWER		HWY 133 EXTENTION HAS BEEN ENGINEERED CONTINUE WITH CONSTRUCTION
AERATORS	SEWER	34,650.00	UPGRADE AND REPAIR FOR SEWER PLANT
BROWN HILL/CONTROLS	SEWER	6,250.00	ENGINEERING DATA LOG SYSTEM FOR SEWER PLAN
SCADA	SEWER	19,850.00	INSTALL SCADA SYSTEM AT THE SEWER PLANT FOR EFFICIENCY AND BETTER MONITORING OF THE PLANT OPERATIONS
TOTAL		2,607,399.00	

RATE#	TYPE	SERVICE	AREA	UNITS	AMOUNT	TOTAL	TOTAL/MO	TOTAL/YR	INC	TOTAL	TOTAL/MO	TOTAL/YR	NEW RATES
101	WATER	RESIDENTAL	IN-TOWN	751	30.00	22,530.00			11.00	8,261.00			41.00
102	WATER	RESIDENTAL	OUT-TOWN	603	40.00	24,120.00			1.00	603.00			41.00
103	WATER	WATER	STANDBY	2		-				-			-
111	WATER	COMMERCIAL	IN-TOWN	126.5	40.00	5,060.00			15.00	1,897.50			55.00
112	WATER	COMMERCIAL	OUT-TOWN	13	55.00	715.00	52,425.00	629,100.00		-	10,761.50	129,138.00	55.00
										-			
201	WATER	RESIDENTAL	IN-TOWN	60	30.00	1,800.00			11.00	660.00			41.00
202	WATER	RESIDENTAL	OUT-TOWN	60	40.00	2,400.00			1.00	60.00			41.00
211	WATER	COMMERCIAL	IN-TOWN	5	40.00	200.00			15.00	75.00			55.00
212	WATER	COMMERCIAL	OUT-TOWN	1	52.00	52.00	4,452.00	53,424.00	3.00	3.00	798.00	9,576.00	55.00
										11,559.50	11,559.50	138,714.00	
300	SEWER	SEPTIC	NO SEWER	11	-	-							
301	SEWER	RESIDENTAL	IN-TOWN	695	34.00	23,630.00			6.00	4,170.00			40.00
302	SEWER	RESIDENTAL	OUT-TOWN	124	53.00	6,572.00			(3.00)	(372.00)			50.00
311	SEWER	COMMERCIAL	IN-TOWN	153	34.00	5,202.00			6.00	918.00			40.00
312	SEWER	COMMERCIAL	OUT-TOWN	13	53.00	689.00			(3.00)	(39.00)			50.00
313	SEWER	SEWER	STANDBY	5	25.00	125.00			5.00	25.00			30.00
401	SEWER	SEWER	STANDBY	65	25.00	1,625.00	37,843.00	454,116.00	5.00	325.00	5,027.00	60,324.00	30.00
504	TRASH	SANITATION	SINGLE	172	17.00	2,924.00			3.00	516.00			20.00
501	TRASH	SANITATION	2-4	486	20.00	9,720.00			5.00	2,430.00			25.00
503	TRASH	SANITATION	HEAVY	61.5	27.00	1,660.50			3.00	184.50			30.00
502	TRASH	SANITATION	2-YRD	16.5	35.00	577.50			15.00	247.50			50.00
505	TRASH	SANITATION	3-YRD	52	37.00	1,924.00	16,806.00	201,672.00	23.00	1,196.00			60.00
										4,574.00	4,574.00	54,888.00	
601	TRASH	X-TRASH		836		-							
701	SIDEWALK	SIDEWALK		781	3.00	2,343.00	2,343.00	28,116.00					3.00
												TOTAL INC	
												22.00	109.00
	STANDARD IN-TOWN RESIDENTIAL/MO				87.00								

SUMMARY				
	Total tons @ \$40./tn	Total Invoice		Estimated Amount
		Amt	Estimated Increase	
December	63.71	\$ 2,546.75	\$ 5.00	\$ 318.55
January	59.35	\$ 2,372.75	\$ 5.00	\$ 296.75
February	52.85	\$ 2,113.00	\$ 5.00	\$ 264.25
March	66.42	\$ 2,655.50	\$ 5.00	\$ 332.10
April	68.96	\$ 2,757.00	\$ 5.00	\$ 344.80
May	75.50	\$ 3,019.25	\$ 5.00	\$ 377.50
June	74.16	\$ 2,965.50	\$ 5.00	\$ 370.80
July	78.08	\$ 3,127.75	\$ 5.00	\$ 390.40
August	69.89	\$ 2,794.25	\$ 5.00	\$ 349.45
September	72.82	\$ 2,670.50	\$ 5.00	\$ 364.10
Totals	681.74	\$ 27,022.25	UNITS 788	\$ 3,408.70
				NEEDED INCREASE \$ 4.33

RATE#	TYPE	SERVICE	AREA	UNITS	AMOUNT	TOTAL	TOTAL/MO	TOTAL/YR	R.INC	TOTAL	TOTAL/MO	TOTAL/YR	NEW RATES	ROBERTS				DOUBLE J	
504	TRASH	SANITATION	SINGLE	172	17.00	2,924.00			3.00	516.00			20.00	WEEKLY		BIWEEKLY	1X/MO	WEEKLY	
501	TRASH	SANITATION	2-4	486	20.00	9,720.00			5.00	2,430.00			25.00	25.00	3/35 GAL			29.00	3/30 GAL
503	TRASH	SANITATION	HEAVY	61.5	27.00	1,660.50			3.00	184.50			30.00						
502	TRASH	SANITATION	2-YRD	16.5	35.00	577.50			15.00	247.50			50.00	62.00		52.00	45.00	86.00	
505	TRASH	SANITATION	3-YRD	52	37.00	1,924.00	16,806.00	201,672.00	23.00	1,196.00			60.00					128.00	
										4,574.00	4,574.00	54,888.00							
601	TRASH	X-TRASH		836		-													



## Paonia 2021 Salary Ranges

Position	Hourly Low	Hourly High	Annual Low	Annual High
Administrator/Clerk	33.91	47.47	70,533	98,746
Deputy Town Clerk	16.87	21.93	35,098	45,616
Assistant to Administrator	16.87	21.93	35,098	45,616
Finance Director	27.47	38.46	57,142	80,000
Public Works Director	30.88	43.23	64,230	89,922
Public Works Supervisor	18.49	24.04	38,459	50,003
P.W. Specialist*	16.50	21.45	34,320	44,616
P.W. Laborer	13.88	18.04	28,870	37,523
Chief of Police	30.00	41.80	62,400	87,360
Police Sergeant	20.90	27.17	43,472	56,513
Police Officer	19.00	24.70	39,520	51,376
Administrative Clerk	15.34	19.94	31,907	41,475
* Public Works "Specialist" includes Truck Driver, CDL, Parks, Utility				

## Notes:

1. Ranges are established by CML comparison with towns of comparable size and job descriptions. Towns used were primarily Hotchkiss and Cedaredge. Paonia ranges are slightly above Hotchkiss and Cedaredge.
2. Full ranges provide 30% increase for hourly jobs and 40% increase for exempt.
3. Hiring position and advancement within a range are dependent on job experience and continued performance.

OLD							2018	2019	7	2020	2021		
FUND	TYPE	ACCT	SUB	SEQ	ACCT#	ACCOUNT DESCRIPTION	AUDITED	AUDITED	2020	2020	2021		
							ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET		
WATER FUND - INCOME													
60	36	01	00	00	F	2-36-01	WATER CHARGES-RECEIVED	788,317.84	761,739.46	765,000.00	460,766.60	606,426.22	800,395.00
60	36	01	10	01	D		INCREASE			66,497.40	-	-	
60	36	02	00	00	F	2-36-02	WATER TAPS	62,000.00	57,000.00	-	18,000.00	18,000.00	-
60	36	03	00	00	F	2-36-03	SALES & SERVICES	2,144.18	4,982.42	3,650.00	3,495.84	5,185.84	4,500.00
60	36	04	00	00	F	2-36-04	STANDBY TAP FEES	47,245.04	45,485.71	44,115.00	29,982.06	37,564.00	50,650.00
60	36	05	00	00	F	2-36-05	BULK WATER	3,938.00	4,964.00	4,550.00	3,396.00	5,724.00	5,400.00
60	36	06	00	00	F	2-36-06	SHUT OFF NOTICE	-	-	-	-	-	
60	36	07	00	00	D	2-36-07	GRANT FUNDS	-	-	14,000.00	-	-	
60	36	08	00	00	N	2-36-08	TAPS FEES-4-STORAGE	-	-	-	-	-	
60	36	09	00	00	F	2-36-09	PENALTIES	4,985.00	1,255.00	2,500.00	325.72	325.72	1,000.00
60	36	10	00	00	F	2-36-10	INTEREST	-	-	-	-	-	
60	36	12	00	00	F	2-36-12	RENTS	-	1,500.00	1,000.00	500.00	500.00	1,000.00
60	36	13	00	00	F	2-36-13	MISCELLANEOUS REVENUE	-	-	-	-	-	
60	36	15	00	00	F	2-36-15	SALE OF ASSETS	-	-	-	-	-	
60	36	20	00	00	D	2-36-30	GRANT	-	-	-	-	-	
60	36	31	00	00	F	2-36-31	CAPITAL CONTRIBUTION	-	-	-	-	-	
WATER INCOME							908,630.06	876,926.59	901,312.40	516,466.22	673,725.78	862,945.00	



OLD							2018	2019	7	2020	2021
ACCT# ACCOUNT DESCRIPTION							AUDITED	AUDITED	2020	2020	2021
FUND	TYPE	ACCT	SUB	SEQ	ACCT#	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
WATER FUND - EXPENDITURES											
60	50	2+				TOTAL PAYROLL	295,600.50	222,984.47	250,517.40	104,643.71	238,827.69
60	50	44	00	00	F	NORRIS RETIREMENT	20,160.00	20,160.00	20,160.00	11,760.00	15,120.00
60	50	10	00	00	F	WORK COMP	5,162.00	5,252.50	3,736.00	3,736.00	3,736.00
60	50	15	00	00	F	2-50-15 OFFICE SUPPLIES	459.92	244.62	300.00	97.20	7.42
60	50	16	00	00	F	2-50-16 OPERATING SUPPLIES	17,287.67	17,240.63	9,550.00	3,057.01	5,729.15
60	50	17	00	00	F	2-50-17 POSTAGE	4,436.38	3,867.17	4,900.00	1,532.49	2,491.79
60	50	20	00	00	F	2-50-20 LEGAL & ENGINEERING SERVICES	15,566.77	1,798.52	33,000.00	1,443.00	5,798.00
60	50	21	00	00	F	2-50-21 AUDIT	18,772.49	11,280.00	11,280.00	11,280.00	11,760.00
60	50	22	00	00	F	2-50-22 REPAIRS & MAINTENANCE	427,346.16	123,639.76	202,940.00	78,068.59	125,769.85
60	50	23	00	00	F	2-50-23 VEHICLE EXPENSE	8,558.29	8,468.46	10,000.00	3,842.69	5,799.09
60	50	24	00	00	F	2-50-24 RENTALS	-	-	2,500.00	-	-
60	50	25	00	00	F	2-50-25 SHOP EXPENSE	5,311.76	3,578.34	4,250.00	760.25	4,380.07
60	50	26	00	00	F	2-50-26 TRAVEL & MEETINGS	1,102.72	1,129.33	3,500.00	31.67	31.67
60	50	27	00	00	F	2-50-27 INSURANCE & BONDS	19,016.73	20,586.28	19,715.00	20,748.22	20,748.22
60	50	28	00	00	F	2-50-28 UTILITIES	20,766.47	25,190.96	25,000.00	16,819.24	20,965.76
60	50	29	00	00	F	2-50-29 TELEPHONE	3,741.43	4,130.24	4,175.00	2,482.61	3,166.07
60	50	30	00	00	F	2-50-30 PUBLISHING & ADS	651.22	11.67	710.00	91.91	91.91
60	50	31	00	00	F	2-50-31 DUES & SUBSCRIPTIONS	137.50	1,835.00	1,850.00	137.50	137.50
60	50	32	00	00	F	2-50-32 FEES & PERMITS	5,261.61	10,520.71	8,500.00	5,547.35	7,494.69
60	50	33	00	00	F	2-50-33 DATA PROCESSING	8,850.66	10,272.19	3,180.00	5,588.05	13,080.85
60	50	40	00	00	F	2-50-40 MISCELLANEOUS	(2,118.00)	-	-	-	-
60	50	41	00	00	F	2-50-41 WRITEOFF-UNCOLLECTABLE	-	-	250.00	-	-
60	50	42	00	00	F	2-50-42 CONTRACT SERVICES	-	-	-	-	-
60	50	50	00	00	F	2-50-50 WATER POWER AUTHORITY LOAN	181,155.68	164,325.91	183,500.00	171,095.53	171,095.53
60	50	51	00	00	F	2-50-51 DRINKING WATER REVOLVING FUNDS	23,343.40	23,343.40	23,350.00	11,671.70	11,671.70
60	50	52	00	00	F	2-50-52 FCNB INTERIM FINANCING	-	2.15	25.00	-	-
60	50	54	00	00	F	2-50-54 DEBT SERVICE	(154,842.40)	(156,559.41)	-	-	-
60	50	70	00	00	D	2-50-70 CAPITAL OUTLAY	3,152.97	-	510,064.00	18,851.73	18,851.73
60	50	71	00	00	F	2-50-71 PASS THRU	25,587.08	24,219.34	24,274.00	14,722.59	19,319.83
60	50	72	00	00	N	2-50-72 PASS THRU ENGINEERING	-	-	-	-	-
60	50	99	00	00	F	2-50-99 TRANSFER IN - (OUT)	-	(8,091.13)	-	-	-
60	59	90	00	00	F	2-59-90 DEPRECIATION	297,926.07	311,326.92	-	-	-
WATER EXPENDITURES							1,252,395.08	850,758.03	1,381,576.40	488,009.04	706,074.52
							(343,765.02)	26,168.56	(480,264.00)	28,457.18	(32,348.74)
											1,500,172.41
											1,500,173.23
											57,772.59



OLD							2018	2019	2020	7	2020	2021
ACCT# ACCOUNT DESCRIPTION							AUDITED	AUDITED	BUDGET	2020	EST	BUDGET
FUND	TYPE	ACCT	SUB	SEQ	ACCT#	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
SEWER FUND -INCOME												
70	37	01	00	00	F 3-37-01	SEWER CHARGES - RECEIVED	463,911.07	470,801.66	478,450.00	309,588.97	530,875.00	530,300.00
70	37	01	20	01	D	INCREASE			54,156.00			
70	37	04	00	00	F 3-37-04	SEWER TAPS	15,000.00	48,500.00	15,000.00	15,000.00	15,000.00	15,000.00
70	37	07	00	00	F 3-37-07	LATE FEE			-			
70	37	09	00	00	F 3-37-09	INTEREST	12,775.53	14,736.93	15,800.00	4,009.99	9,600.00	7,600.00
70	37	12	00	00	F 3-37-12	SEWER RENTAL PROPERTY	-	-	-			
70	37	13	00	00	D	GRANT REVENUE	9,877.61	25,996.89		53,587.50	53,587.50	
70	37	13	18	01	D	CDPHE-2ND & CLARK						
70	37	13	00	00	F 70-37-13	MISCELLANEOUS REVENUE				2,172.00		
70	37	15	00	00	F 3-37-15	SALE OF ASSETS	-	-	-			
70	37	20	00	00	D 3-37-20	PASS THRU	-	-	-			
SANITATION INCOME							501,564.21	560,035.48	563,406.00	384,358.46	609,062.50	552,900.00




OLD							2018	2019	7		2020		
FUND	TYPE	ACCT	SUB	SEQ	ACCT#	ACCOUNT DESCRIPTION	AUDITED	AUDITED	2020	2020	EST	2021	
							ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
SEWER FUND - EXPENDITURES													
70	51	+1				TOTAL PAYROLL	130,748.69	156,541.99	133,336.50	59,433.90	128,362.57	193,180.00	193,180.43 -
70	51	10	00	00	F	WORK COMP	1,677.00	1,452.50	961.00	961.00	961.00	947.00	947.00 Q
70	51	15	00	00	F	3-51-15 OFFICE SUPPLIES	383.74	165.98	300.00	91.52	7.42	265.00	
70	51	16	00	00	F	3-51-16 OPERATING SUPPLIES	34,584.34	9,365.75	15,380.00	2,453.32	915.93	11,425.00	
70	51	17	00	00	F	3-51-17 POSTAGE	2,851.67	2,268.18	2,100.00	1,096.12	159.40	2,600.00	
70	51	20	00	00	F	3-51-20 LEGAL & ENGINEERING SERV	57,991.76	59,257.32	3,900.00	22,674.00	5,901.90	-	
70	51	21	00	00	F	3-51-21 AUDIT	10,065.00	3,525.00	3,525.00	3,525.00	75.00	4,500.00	
70	51	22	00	00	F	3-51-22 REPAIRS & MAINTENANCE	24,966.15	77,574.78	98,585.00	2,684.95	46,773.41	117,715.00	
70	51	23	00	00	F	3-51-23 VEHICLE EXPENSE	7,331.05	6,495.74	6,500.00	3,691.91	942.20	8,205.00	
70	51	24	00	00	F	3-51-24 RENTALS	-	-	1,000.00	-	-	-	
70	51	25	00	00	F	3-51-25 SHOP EXPENSE	3,815.30	2,573.71	3,000.00	376.96	1,759.95	2,850.00	
70	51	26	00	00	F	3-51-26 TRAVEL & MEETINGS	681.72	-	2,000.00	31.67	31.67	1,875.00	
70	51	27	00	00	F	3-51-27 INSURANCE & BONDS	6,901.35	6,994.88	6,545.00	7,578.99	7,578.99	8,840.00	
70	51	28	00	00	F	3-51-28 UTILITIES	36,172.25	34,735.34	34,000.00	20,792.83	-	35,200.00	
70	51	29	00	00	F	3-51-29 TELEPHONE	1,648.95	1,538.15	1,600.00	980.03	82.93	1,560.00	
70	51	30	00	00	F	3-51-30 PUBLISHING & ADS	17.66	204.97	500.00	69.08	-	120.00	
70	51	31	00	00	F	3-51-31 DUES & SUBSCRIPTIONS	137.50	-	150.00	137.50	-	138.00	
70	51	32	00	00	F	3-51-32 FEES & PERMITS	10,099.72	6,436.85	10,100.00	4,635.77	662.63	7,020.00	
70	51	33	00	00	F	3-51-33 DATA PROCESSING	5,807.46	7,314.53	24,735.00	8,358.41	3,746.48	33,900.00	
70	51	40	00	00	F	3-51-40 MISCELLANEOUS	-	-	-	-	-	-	
70	51	41	00	00	F	3-51-41 WRITEOFF-UNCOLLECTABLE	-	-	250.00	-	-	200.00	200.00
70	51	43	00	00	F	3-51-43 GAGING STATION	3,855.00	2,621.00	3,900.00	1,234.00	-	3,950.00	
70	51	51	00	00	F	3-51-51 RURAL DEVELOPMENT P&I	101,042.00	101,042.00	102,500.00	-	102,500.00	102,500.00	102,500.00
70	51	54	00	00	F	3-51-54 DEBT SERVICE	(29,282.22)	(57,378.48)	-	-	-	-	-
70	51	70	00	00	D	3-51-70 CAPITAL OUTLAY	-	26,757.72	510,065.00	80,322.49	46,542.35	-	-
70	51	71	00	00	F	3-51-71 PASS THRU FUNDS	13,918.70	14,124.09	14,353.50	9,287.08	15,925.00	15,910.00	15,910.00
70	51	99	00	00	F	3-51-99 TRANSFER IN - (OUT)	-	(10,000.00)	-	-	-	-	-
70	59	90	00	00	F	DEPRECIATION	102,114.99	102,114.99	-	-	-	-	-
SEWER EXPENDITURES							527,529.78	555,726.99	999,286.00	230,416.53	362,928.83	552,900.00	552,900.43
							(25,965.57)	4,308.49	(435,880.00)	153,941.93	246,133.67	0.00	




OLD							2018	2019	2020	7	2020	2021
FUND	TYPE	ACCT	SUB	SEQ	ACCT#	ACCOUNT DESCRIPTION	AUDITED ACTUAL	AUDITED ACTUAL	BUDGET	ACTUAL	EST BUDGET	BUDGET
TRASH FUND - INCOME												
80	37	02	00	00	F 3-37-02	GARBAGE FEES - RECEIVED	210,111.66	216,435.34	216,000.00	126,766.39	217,488.00	217,315.00
80	37	02	18	01	D	INCREASE	-	-	-	-	-	-
80	37	03	00	00	F 3-37-03	SALES & SERVICE	1,785.00	1,291.00	-	464.00	250.00	1,300.00
80	37	08	00	00	F	PASS THRU	-	-	-	-	-	-
80	39	99	00	00	D	RESERVE	-	-	27,780.00	-	-	-
INCOME							211,896.66	217,726.34	243,780.00	127,230.39	217,738.00	218,615.00
TRASH FUND - EXPENDITURES												
80	52	3+				TOTAL PAYROLL	86,325.42	101,350.21	149,900.00	73,682.11	137,432.23	144,419.00
80	52	10	00	00	F	WORK COM P	7,718.00	4,672.50	3,561.00	3,561.00	3,561.00	6,057.00
80	52	15	00	00	F 3-52-15	OFFICE SUPPLIES	347.71	165.98	250.00	77.79	92.63	275.00
80	52	16	00	00	F 3-52-16	OPERATING SUPPLIES	1,304.01	1,303.98	1,275.00	644.21	998.57	1,195.00
80	52	17	00	00	F 3-52-17	POSTAGE	1,063.38	1,240.65	1,000.00	505.30	664.72	965.00
80	52	20	00	00	F 3-52-20	LEGAL SERVICES	-	-	390.00	-	-	-
80	52	21	00	00	F 3-52-21	AUDIT	10,065.00	3,525.00	3,525.00	3,525.00	3,675.00	4,500.00
80	52	22	00	00	F 3-52-22	REPAIRS & MAINTENANCE	99.72	-	1,525.00	1,287.98	1,287.98	110.00
80	52	23	00	00	F 3-52-23	VEHICLE EXPENSE	12,454.01	12,034.97	13,550.00	3,398.15	8,514.45	9,407.00
80	52	24	00	00	F 3-52-24	RENTALS	-	-	-	-	-	-
80	52	25	00	00	F 3-52-25	SHOP EXPENSE	724.78	1,137.14	1,400.00	255.33	520.65	505.00
80	52	26	00	00	D 3-52-26	TRAVEL & MEETINGS	-	1,536.88	1,550.00	-	-	1,550.00
80	52	27	00	00	F 3-52-27	INSURANCE & BONDS	4,191.85	3,978.52	4,324.00	4,504.25	4,504.25	4,947.00
80	52	28	00	00	F 3-52-28	UTILITIES	2,854.96	1,972.02	1,900.00	1,408.55	1,408.55	2,300.00
80	52	29	00	00	F 3-52-29	TELEPHONE	177.62	479.28	500.00	290.02	448.86	505.00
80	52	30	00	00	F 3-52-30	PUBLISHING & ADS	36.64	11.68	150.00	-	-	35.00
80	52	33	00	00	F 3-52-33	DATA PROCESSING	2,271.19	1,366.17	1,450.00	1,028.56	3,542.84	2,275.00
80	52	40	00	00	F 3-52-40	MISCELLANEOUS	-	-	-	-	-	-
80	52	41	00	00	F 3-52-41	WRITEOFF-UNCOLLECTABLE	-	-	250.00	-	-	200.00
80	52	42	00	00	F 3-52-42	LANDFILL FEES	33,624.00	34,842.00	33,000.00	15,883.00	27,727.00	29,350.00
80	52	43	00	00	D 3-52-43	CLEAN-UP DAY	600.00	8,125.00	6,300.00	-	-	3,500.00
80	52	70	00	00	D 3-52-70	CAPITAL OUTLAY	-	-	-	-	-	-
80	52	71	00	00	F 3-52-71	PASS THRU FUNDS	6,304.17	6,493.10	6,480.00	3,802.72	4,884.80	6,520.00
80	59	90	00	00	F 3-59-90	DEPRECIATION	-	5,882.00	5,000.00	-	-	-
TRASH EXPENDITURES							171,797.46	183,367.08	237,280.00	113,853.97	199,263.53	218,615.00
							40,099.20	34,359.26	6,500.00	13,376.42	18,474.47	0.00

# AGENDA SUMMARY FORM

	Roll Call		
Summary:			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:


October 8, 2020

# AGENDA SUMMARY FORM

	Agenda Approval		
Summary:			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran


October 8, 2020

# AGENDA SUMMARY FORM

	Announcements		
Summary:			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

October 8, 2020


## AGENDA SUMMARY FORM

	Shop Safe, Shop Local Recognition		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 9, 2020




## AGENDA SUMMARY FORM

	Visitors & Guests		
Summary:			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

October 8, 2020

## AGENDA SUMMARY FORM

	Administrator's Report Previous Visitors & Guests Follow-Up Public Works Police Report Attorney Report		
Summary:			
Notes:			
VW – verbal warning WW – written warning CIT - citation CAA – clear adult arrest UTL – unable to locate UNF - unfounded			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> . _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck: :	Trustee Pattison:	Mayor Bachran:

October 8, 2020

# Paonia Police Department

## Law Incident Table, by Date and Time

**Date Occurred:** 09/15/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:29:16	Juvenile Prob	3RD ST, Paonia, CO	PPD	PPD	
13:19:47	Utility Problem	GRAND AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

**Date Occurred:** 09/16/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:08:28	Parking Problem	MAIN STREET, Paonia, CO	PPD		WW

**Total Incidents for this Date: 1**

**Date Occurred:** 09/17/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:33:10	VIN INSPECTION	HIDDEN VALLEY DR, Paonia, CO	PPD	DIST3	
16:33:26	VIN INSPECTION	HIDDEN VALLEY DR, Paonia, CO	PPD	DIST3	
16:34:39	VIN INSPECTION	HIDDEN VALLEY DR, Paonia, CO	PPD	DIST3	
16:35:26	VIN INSPECTION	HIDDEN VALLEY DR, Paonia, CO	PPD	DIST3	
16:36:31	VIN INSPECTION	HIDDEN VALLEY DR, Paonia, CO	PPD	DIST3	
16:47:35	VIN INSPECTION	COLORADO AVE, Paonia, CO	PPD	DIST3	
21:04:25	DUI	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	CIT
23:54:48	SUSPICIOUS	OAK AVE, Paonia, CO	PPD	PPD	UTL

**Total Incidents for this Date: 8**

**Date Occurred:** 09/18/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:05:19	Information	GRAND AVE, Paonia, CO	PPD	PPD	
17:58:00	Traffic Stop	Block Samuel Wade RD, Paonia, CO	PPD	PPD	CIT
20:20:49	Information	330 DELTA AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 3**

**Date Occurred:** 09/19/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:35:29	HARASSMENT	COLORADO AVE, Paonia, CO	PPD	PPD	
14:48:03	AGENCY ASSIST	KING AVE, Somerset, CO	PPD	GSO	
14:56:26	TrafficAccident	2ND ST, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 3**

**Date Occurred:** 09/20/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:56:25	SUSPICIOUS	COLORADO AVE, Paonia, CO	PPD	PPD	UNF
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 09/21/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:04:59	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
15:38:32	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
16:23:59	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
17:35:37	AGENCY ASSIST	HIGHWAY 133, Paonia, CO	PPD	DIST3	
20:30:20	Noise Complaint	NIAGARA AVE, Paonia, CO	PPD	PPD	VW
<b>Total Incidents for this Date: 5</b>					

**Date Occurred:** 09/22/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
02:51:22	SUSPICIOUS	3RD ST, Paonia, CO	PPD	PPD	
18:06:14	AGENCY ASSIST	Highway 133, Paonia, CO	PPD	DIST3	
19:09:46	Parking Problem	SAMUEL WADE, Paonia, CO	PPD		WW
<b>Total Incidents for this Date: 3</b>					

**Date Occurred:** 09/23/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:29:22	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 09/24/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
06:01:51	911/hangup	3RD ST, Paonia, CO	PPD	PPD	
15:39:40	Parking Problem	GRAND AVE, Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 09/25/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:58:09	ANIMAL CONTROL	NORTH FORK AVE, Paonia, CO	PPD	PPD	
17:42:33	Noise Complaint	GRAND AVE. ALLEY, Paonia, CO	PPD	PPD	VW
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 09/26/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:05:34	ANIMAL CONTROL	COLORADO AVE, Paonia, CO	PPD	PPD	VW
11:01:25	ANIMAL CONTROL	CLARK AVE, Paonia, CO	PPD	PPD	
15:38:59	Disturbance	GRAND AVE, Paonia, CO	PPD	PPD	
15:43:58	ANIMAL CONTROL	3RD ST, Paonia, CO	PPD	PPD	
17:11:38	Juvenile Prob	3RD ST, Paonia, CO	PPD	PPD	VW
<b>Total Incidents for this Date: 5</b>					

**Date Occurred:** 09/27/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:49:34	ANIMAL CONTROL	CLARK AVE, Paonia, CO	PPD	PPD	
15:10:51	THEFT	NORTH FORK AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 09/28/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:54:03	VIN INSPECTION	STEWART MESA RD, Paonia, CO	PPD	DIST3	
<b>Total Incidents for this Date: 1</b>					


Total reported: 39

#### Report Includes:

All dates between `00:00:01 09/15/20` and `00:00:01 09/30/20`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

rplwlitr.xl

## AGENDA SUMMARY FORM

	Treasurer's Report		
Summary:			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

October 8, 2020

## CERTIFICATION OF VALUES

Name of Jurisdiction: **TOWN OF PAONIA**

New District:

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S. The total Assessed Valuations for taxable year 2020  
 In DELTA On 10/06/2020 Are:

Previous Year's Net Total Assessed Valuation:	\$15,989,348
Current Year's Gross Total Assessed Valuation:	\$16,108,141
(-) Less TIF district increment, if any:	\$0
Current Year's Net Total Assessed Valuation:	\$16,108,141
New Construction*:	\$136,880
Increased Production of Producing Mines**:	\$0
ANNEXATIONS/INCLUSIONS:	\$0
Previously Exempt Federal Property**:	\$0
New Primary Oil or Gas production from any Oil and Gas leasehold or land (29-1-301(1)(b) C.R.S.)***:	\$0
Taxes Received last year on omitted property as of August 1 (29-1-301(1)(a) C.R.S.) Includes all revenue collected on valuation not previously certified:	\$23.49
Taxes Abated or Refunded as of August 1 (39-10-114(1)(a)(I)(B) C.R.S.):	\$176.59

This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution

\* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.

\*\* Jurisdiction must submit a certification to the Division of Local Government in order for a value to be accrued (DLG52 & 52A)

\*\*\* Jurisdiction must submit an application to the Division of Local Government in order for a value to be accrued. (DLG 52B)

## USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

In accordance with the Art. X, Sec. 20, Colorado Constitution and 39-5-121(2)(b), C.R.S. The Actual Valuations for the taxable year 2020  
 In DELTA On 10/06/2020 Are:

Current Year's Total Actual Value of All Real Property*:	\$154,433,011
ADDITIONS TO TAXABLE REAL PROPERTY:	
Construction of taxable real property improvements**:	\$1,499,610
ANNEXATIONS/INCLUSIONS:	\$0
Increased Mining Production***:	\$0
Previously exempt property:	\$29,750
Oil or Gas production from a new well:	\$0
Taxable real property omitted from the previous year's tax warrant. (Only the most current year value can be reported):	\$0
DELETIONS FROM TAXABLE REAL PROPERTY IMPROVEMENTS:	
Destruction of taxable property improvements.	\$34,984
Disconnections/Exclusions:	\$0
Previously Taxable Property:	\$0

\* This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

\*\* Construction is defined as newly constructed taxable real property structures.

\*\*\* Includes production from a new mine and increase in production of a producing mine.

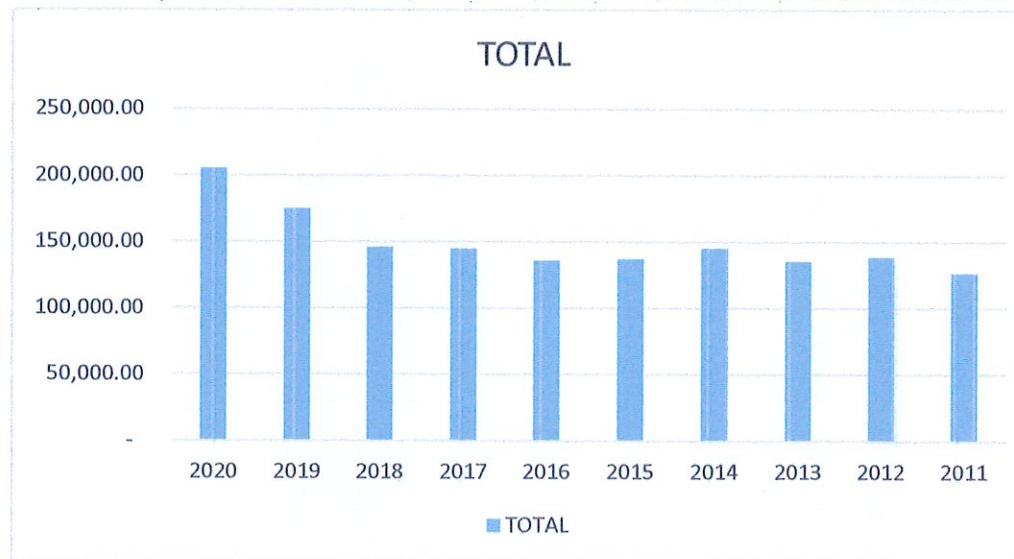
NOTE: All levies must be certified to the Board of County Commissioners no later than December 15, 2020

2020 ORIGINAL BUDGET = \$187,500.00

10


## 1% TOWN OF PAONIA SALES TAX HISTORY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2020	16,180.27	17,310.18	14,572.42	13,260.35	15,220.52	18,278.63	18,185.26	20,395.98	19,622.17	18,007.25	-	-	205,239.64
	60.219%	24.013%	31.210%	30.067%	23.638%	35.484%	24.754%	28.101%	12.003%	4.144%	-100.000%	-100.000%	17.484%
2019	10,098.88	13,958.34	11,106.22	10,194.98	12,310.53	13,491.39	14,576.91	15,921.83	17,519.34	17,290.71	22,088.92	16,138.21	174,696.26
	-11.979%	-8.346%	14.068%	10.940%	11.277%	15.981%	8.267%	53.180%	39.223%	18.713%	51.176%	37.289%	19.903%
2018	11,473.28	15,229.39	9,736.50	9,189.63	11,062.95	11,632.44	13,463.92	10,394.22	12,583.67	14,565.19	14,611.35	11,754.93	145,697.45
	-6.497%	40.368%	0.000%	-12.305%	8.661%	10.377%	-2.207%	-27.075%	-1.680%	12.007%	-2.472%	-0.259%	0.727%
2017	12,270.51	10,849.60	9,736.50	10,479.06	10,181.13	10,538.80	13,767.79	14,253.29	12,798.70	13,003.87	14,981.76	11,785.43	144,646.42
	15.891%	4.810%	-2.966%	1.767%	-4.149%	2.161%	17.824%	4.624%	16.025%	5.638%	10.884%	2.754%	6.484%
2016	10,587.94	10,351.67	10,034.09	10,297.08	10,621.80	10,315.85	11,685.01	13,623.39	11,030.98	12,309.88	13,511.19	11,469.60	135,838.43
	25.867%	-22.283%	-10.002%	21.472%	-5.108%	-17.818%	4.826%	3.787%	-8.692%	8.414%	-0.155%	7.126%	-0.885%
2015	8,412.00	13,319.76	11,149.29	8,476.92	11,193.60	12,552.46	11,147.06	13,126.26	12,081.00	11,354.55	13,532.20	10,706.65	137,051.72
	-20.221%	7.998%	11.698%	-11.333%	-1.092%	5.186%	-18.275%	1.433%	-11.211%	-14.733%	-6.870%	-6.468%	-5.580%
2014	10,544.07	12,333.32	9,981.60	9,560.44	11,317.15	11,933.63	13,639.69	12,940.84	13,606.38	13,316.53	14,530.45	11,447.04	145,151.10
	0.814%	12.785%	2.509%	19.085%	5.647%	26.542%	19.287%	-6.400%	6.695%	5.726%	16.103%	-11.361%	7.249%
2013	10,458.93	10,935.27	9,737.34	8,028.25	10,712.25	9,430.58	11,434.34	13,825.67	12,752.64	12,595.33	12,515.10	12,914.29	135,339.97
	14.566%	-21.287%	7.987%	-24.559%	6.040%	-18.046%	-4.741%	-5.210%	1.340%	8.857%	-2.184%	17.450%	-2.509%
2012	9,129.15	13,892.58	9,017.15	10,641.76	10,102.05	11,507.22	12,003.48	14,585.60	12,583.99	11,570.50	12,794.58	10,995.55	138,823.57
	-1.113%	29.226%	2.534%	31.301%	-0.834%	22.385%	23.183%	4.310%	14.093%	-1.781%	-15.788%	31.571%	9.691%
2011	9,231.90	10,750.63	8,794.27	8,104.88	10,187.00	9,402.47	9,744.42	13,983.00	11,029.63	11,780.29	15,193.24	8,357.10	126,558.79





## AGENDA SUMMARY FORM

	Disbursements		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

October 8, 2020

FSBC OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		185,929.84
ACCOUNTS PAYABLE	09/18/20 - 10/09/20	(69,763.26)
TRANSFER TO SUMMIT	APPROVED 09/22/20	(50,000.00)
WPA LOAN PAYMENT		(11,671.70)
CHASE CREDIT CARD	9/23/2020	(2,050.99)
TRANSFER TO PAYROLL	10/8/2020	(19,751.72)
PAYROLL TAXES	10/8/2020	(7,969.32)
BALANCE AFTER PAYMENT		24,722.85

FSBC SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		334,883.60
TRANSFER FROM OPS		50,000.00
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS		19,751.72
PAYROLL (DIRECT DEPOSIT)	10/8/2020	(19,751.72)
BALANCE AFTER PAYMENT		384,908.60

FSBC INTERNAL GRANT BALANCE		
BALANCE		33,521.84
TRANSFER TO COLOTRUST	APPROVED 06/23/20	(454.96)
TRANSFER TO COLOTRUST	SEWER LOAN RESERVE-APPROVED 05/26/20	(33,041.88)
CD TOTAL		25.00

FSBC LOC BALANCE		
FSBC CD#1 @ 2.00%	GENERAL	255,051.53
FSBC CD#2 @ 0.55%	GENERAL-COLLATERAL FOR LOC	201,949.97
CD TOTAL		457,001.50
LOC (\$200,000)-RENEWED 7/2019		-
BALANCE AVAILABLE SECURING LOC		457,001.50

COLOTRUST		
TOTAL	GENERAL	531,975.80
TOTAL	SEWER PROPERTY	530,066.59
	SEWER LOAN RESERVE	106,806.45
TRANSFER FROM INT GRANT	APPROVED 06/23/20	454.96
TRANSFER FROM INT GRANT	APPROVED 05/26/20	33,041.88
TOTAL		140,303.29
TOTAL	BRIDGE RESTRICTED	588,242.88

GRANT FUNDS IN PROCESS		
DOLA	GRAY&BLACK-MARIJUANA ENFORCEMENT	8,474.00
COLORADO GRAND	EHS CENTER	10,000.00
DOLA	ASSET INVENTORY	15,687.32
DOLA (ADMIN)	SYSTEM ANALYSIS	2,074.37
GOCO	PARK PLANNING	
TOTAL		17,761.69

	BANK BALANCES		TOTAL
	FSBC	COLOTRUST	
	AS OF: 09/18/2020		
GENERAL		531,975.80	
SEWER RESTRICTED		530,066.59	
DEBT RESERVE		106,806.45	
BRIDGE RESERVE		588,242.88	
CONS.TRUST	3,122.19		
GRANT PASS THRU	25.00		
INT GRANT	33,521.84		
OPS	219,967.84		
PARK CONTRIBUTIONS	31,290.27		
PAYROLL	25.00		
SPACE-TO-CREATE	13,160.28		
SUMMIT	334,883.60		
WWTP	58,300.08		
CD#2-402	201,949.97		
CD#3-2578	255,051.53		
	1,151,297.60	1,757,091.72	2,908,389.32



Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
10/13/2020	987	Black Hills Energy	9/2020	50.96	.00	.00	50.96	✓		
10/13/2020	1141	BO JAMES NERLI	31498-31504	5,574.50	.00	.00	5,574.50	✓		
10/13/2020	14	Bolinger & Queen I	79061	571.80	.00	.00	571.80	✓		
10/13/2020	1052	Brett, Elaine	CDOT-10052	250.77	.00	.00	250.77	✓		
10/13/2020	21	Caselle, Inc	105054	989.00	.00	.00	989.00	✓		
10/13/2020	23	CIRSA	201706	175.00	.00	.00	175.00	✓		
10/13/2020	24	City of Delta	090220	296.00	.00	.00	296.00	✓		
10/13/2020	1091	Dairy Specialists, L	RT116488	1,376.46	.00	.00	1,376.46	✓		
10/13/2020	1091	Dairy Specialists, L	RT116575	1,251.25	.00	.00	1,251.25	✓		
10/13/2020	801	Delta County	092520	1,733.00	.00	.00	1,733.00	✓		
10/13/2020	39	Delta County Inde	325205-3285	162.68	.00	.00	162.68	✓		
10/13/2020	43	Delta Montrose Ele	10-2020-W	2,132.30	.00	.00	2,132.30	✓		
10/13/2020	43	Delta Montrose Ele	8+9-2020-S	3,830.87	.00	.00	3,830.87	✓		
10/13/2020	43	Delta Montrose Ele	9-2020-P*	1,702.68	.00	.00	1,702.68	✓		
10/13/2020	46	Dependable Lumb	2009-138397	629.44	.00	.00	629.44	✓		
10/13/2020	456	Diamond Vogel	751165469	1,733.79	.00	.00	1,733.79	✓		
10/13/2020	48	Don's Market	01-987338	37.94	.00	.00	37.94	✓		
10/13/2020	48	Don's Market	01-990047	14.98	.00	.00	14.98	✓		
10/13/2020	48	Don's Market	01-994570	5.29	.00	.00	5.29	✓		
10/13/2020	368	Double J Disposal	42700	348.50	.00	.00	348.50	✓		
10/13/2020	368	Double J Disposal	42701	81.00	.00	.00	81.00	✓		
10/13/2020	986	Elevate Fiber	66210_2717	354.66	.00	.00	354.66	✓		
10/13/2020	56	Enterprise Fund/La	333959-3362	2,911.25	.00	.00	2,911.25	✓		
10/13/2020	62	Feather Petroleum	5871176-557	452.38	.00	.00	452.38	✓		
10/13/2020	1144	GoBigBanners.co	17148	578.00	.00	.00	578.00	✓		
10/13/2020	79	Hays Drug Store In	263066-2631	14.88	.00	.00	14.88	✓		
10/13/2020	81	High Country Printi	18792	231.61	.00	.00	231.61	✓		
10/13/2020	81	High Country Printi	18897	747.14	.00	.00	747.14	✓		
10/13/2020	82	High Country Shop	78467	101.60	.00	.00	101.60	✓		
10/13/2020	719	Ira Houseweart Me	965	3,000.00	.00	.00	3,000.00	✓		
10/13/2020	1124	JDS-Hydro Consul	33301-5	650.00	.00	.00	650.00	✓		
10/13/2020	1136	Jennmar Services	833605	1,229.60	.00	.00	1,229.60	✓		
10/13/2020	1136	Jennmar Services	83496	855.36	.00	.00	855.36	✓		
10/13/2020	1136	Jennmar Services	835575	922.19	.00	.00	922.19	✓		
10/13/2020	1136	Jennmar Services	836553	882.09	.00	.00	882.09	✓		
10/13/2020	482	Larry D Gillenwate	423068	72.21	.00	.00	72.21	✓		
10/13/2020	98	Lasting Impression	25704	100.00	.00	.00	100.00	✓		
10/13/2020	98	Lasting Impression	25705	349.92	.00	.00	349.92	✓		
10/13/2020	470	Leon, Susan	100120-1031	800.00	.00	.00	800.00	✓		
10/13/2020	261	Main Street Printer	22540	216.44	.00	.00	216.44	✓		
10/13/2020	103	Master Petroleum	CL50256-IN	538.38	.00	.00	538.38	✓		
10/13/2020	597	Maudlin,Paul	CK*1138	1,585.00	.00	.00	1,585.00	✓		
10/13/2020	141	North Fork Service	820459-8204	425.00	.00	.00	425.00	✓		
10/13/2020	821	OneTime	31005110	101.12	.00	.00	101.12	✓		
10/13/2020	821	OneTime	60280000-40	50.63	.00	.00	50.63	✓		
10/13/2020	122	Paonia Auto Parts	369205-3703	892.53	.00	.00	892.53	✓		
10/13/2020	125	Paonia Farm & Ho	64906-66267	100.57	.00	.00	100.57	✓		
10/13/2020	1119	Peak Alarm Co., In	1058132	75.00	.00	.00	75.00	✓		
10/13/2020	499	Phonz +	10529	815.52	.00	.00	815.52	✓		
10/13/2020	737	Ricoh USA Inc	5060463411	177.93	.00	.00	177.93	✓		
10/13/2020	931	Roop Excavating L	091120-0918	4,890.00	.00	.00	4,890.00	✓		
10/13/2020	656	Schmueser Gordo	2013-471.00	1,834.10	.00	.00	1,834.10	✓		
10/13/2020	1145	Scott's Printing De	175018-1750	437.59	.00	.00	437.59	✓		
10/13/2020	152	Southwestern Syst	202762	533.00	.00	.00	533.00	✓		
10/13/2020	1140	Susie Kaldis	100620	900.00	.00	.00	900.00	✓		
10/13/2020	861	The Paper-Clip LL	2038048-203	392.34	.00	.00	392.34	✓		

Town of Paonia

## Cash Requirements Report - Paonia

Page: 2

Due date(s): All-All

Oct 09, 2020 04:39PM

Check Issue Date: 10/9/2020

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
10/13/2020	833	U.S. Geological Su	90842626	2,701.00	.00	.00	2,701.00	✓		
10/13/2020	161	UNCC	220090934	44.70	.00	.00	44.70	✓		
10/13/2020	162	United Companies	1387386-136	9,550.75	.00	.00	9,550.75	✓		
10/13/2020	165	Valley Machine LL	4948	220.63	.00	.00	220.63	✓		
10/13/2020	173	Western Implemen	IN97645	59.97	.00	.00	59.97	✓		
10/13/2020	372	Western Slope Co	1581	5,128.50	.00	.00	5,128.50	✓		
10/13/2020	491	Winwater Corp	055966-00	361.23	.00	.00	361.23	✓		
10/13/2020	491	Winwater Corp	056125-01	387.96	.00	.00	387.96	✓		
10/13/2020	491	Winwater Corp	056131-01	142.27	.00	.00	142.27	✓		
Grand Totals:			65	69,763.26	.00	.00	69,763.26	✓		

## Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
10/13/2020	69,763.26	.00	.00	69,763.26	69,763.26
Grand Totals:					
	69,763.26	.00	.00	69,763.26	



## COLORADO WATER RESOURCES & POWER DEVELOPMENT AUTHORITY

Logan Tower Bldg - Suite 620, 1580 Logan Street, Denver, Colorado 80203-1942  
303/830-1550 • Fax 303/832-8205 • [info@cwprda.com](mailto:info@cwprda.com)

(Transmitted via email)

October 1, 2020

Corinne Ferguson  
Town of Paonia  
P.O. Box 460  
Paonia, CO 81428

**RE: Colorado Water Resources and Power Development Authority  
Drinking Water Revolving Fund Direct Loan Program**

Dear Corinne Ferguson:

Below is a breakdown of your loan repayment due: 11/1/2020

Loan Number	Principal	Interest	Total
D08F212	\$9,977.70	\$1,694.00	\$11,671.70
Total Amount Due	\$9,977.70	\$1,694.00	\$11,671.70

Wire and ACH (Automatic Clearing House) Instructions

Please note: If the ACH form requires a payment type, select "DDA".

RBK: U.S. Bank N.A.

ABA: 091000022

BNF: USBANK Trust NA

777 E. Wisconsin Avenue  
Milwaukee, WI 53202-5300

ACCT NO: 104792954745

Ref No: 14878100

**Per the loan agreement, this  
loan is not payable by check.**

If you have other loans with the Authority in other programs, please remit separate payments for each program as specified by the Loan Agreement or loan repayment letter. You will receive separate loan repayment letters for each loan/program.

If you have any further questions, or you are unable to comply with this procedure, please call me prior to the payment date at (303) 830-1550 extension 1017. Additionally, please notify me of any address changes by e-mail at [accounting@cwprda.com](mailto:accounting@cwprda.com) or by phone at the number listed above.

Sincerely,

*Rachel Renteria*

Rachel Renteria  
Senior Accountant

Cc: Jennifer Petrino, [Jennifer.Petrino@usbank.com](mailto:Jennifer.Petrino@usbank.com)  
Lucy Vang, [lucy.vang@usbank.com](mailto:lucy.vang@usbank.com)  
Yia Vue, [yia.vue@usbank.com](mailto:yia.vue@usbank.com)

CHASE


 Manage your account online at :  
[www.chase.com/cardhelp](http://www.chase.com/cardhelp)

 Customer Service:  
 1-800-945-2028

 Mobile: Download the  
 Chase Mobile® app today

October 2020						
S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

New Balance

**\$2,050.99**

Minimum Payment Due

**\$25.00**

Payment Due Date

**10/17/20**

**Late Payment Warning:** If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

**Minimum Payment Warning:** Enroll in Auto-Pay and avoid missing a payment. To enroll, go to [www.chase.com](http://www.chase.com)

## ACCOUNT SUMMARY

Account Number [REDACTED]

Previous Balance	\$640.55
Payment, Credits	-\$640.55
Purchases	+\$2,050.99
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00

**New Balance** **\$2,050.99**

Opening/Closing Date	08/24/20 - 09/23/20
Credit Limit	\$45,000
Available Credit	\$42,949
Cash Access Line	\$9,000
Available for Cash	\$9,000

**Past Due Amount** **\$0.00**
**Balance over the Credit Limit** **\$0.00**

## YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$2,050.99 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.





Manage your account online at :  
www.chase.com/cardhelp



Customer Service:  
1-800-945-2028



Mobile: Download the  
Chase Mobile® app today

## ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
09/17	AUTOMATIC PAYMENT - THANK YOU	-640.55
08/31	MESA COUNTY HEALTH 866-7566041 CO	✓ 40.00
08/31	MESA COUNTY HEALTH 866-7566041 CO	✓ 40.00
09/14	USPS PO 0769660541 PAONIA CO	✓ 4.65
09/20	SPRINT *WIRELESS 800-639-6111 KS CINDY JONES TRANSACTIONS THIS CYCLE (CARD 8901) \$332.54- INCLUDING PAYMENTS RECEIVED	✓ 223.36
09/03	Trashbilling.com CC 802-5603595 VT	✓ 222.25
09/08	Trashbilling.com CC 802-5603595 VT	52.50
09/16	ZOOM.US 888-799-9666 CA	✓ 40.00
09/18	AMZN Mktp US*M40P27C50 Amzn.com/bill WA CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$346.56	✓ 31.81
08/24	CONTINUING LEGAL EDUC IN 303-860-0608 CO	✓ 52.43
09/12	MURDOCH'S RANCH&HOME #13 MONTROSE CO	- 99.99
09/12	WM SUPERCENTER #5458 DELTA CO NEIL FERGUSON TRANSACTIONS THIS CYCLE (CARD 3775) \$173.59	✓ 21.17
08/25	USPS PO 0769660541 PAONIA CO	- 1.40
08/26	USPS.COM POSTAL STORE 800-782-6724 MO	✓ 992.20
09/03	USPS PO 0769660541 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$995.60	✓ 2.00
09/10	ARBY'S 5010012 GRAND JUNCTIO CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 4100) \$5.23	✓ 5.23
09/22	BOOKCLIFF GARDENS 970-2427766 CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8156) \$222.00	✓ 222.00

### 2020 Totals Year-to-Date

Total fees charged in 2020	\$0.00
Total interest charged in 2020	\$0.00

Year-to-date totals do not reflect any fee or interest refunds  
you may have received.

## INTEREST CHARGES

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
<b>PURCHASES</b>			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
<b>CASH ADVANCES</b>			
Cash Advances	24.99%(v)(d)	- 0 -	- 0 -



Employee Number	Name	85-00 Net Pay
		Emp Amt
1053	Beardslee, Dominic D	1,414.14
1024	Berger, Brian J	930.31
1052	Edwards, Roger	1,009.35
1002	Ferguson, J. Corinne	2,173.97
1020	Ferguson, Neil	1,967.40
1022	Hinyard, Patrick	1,173.55
1055	Johnathon M McCallister	1,344.96
1001	Jones, Cynthia	1,775.49
1005	Katzer, JoAnn	966.76
1050	Loberg, Travis	2,030.46
1003	Mojarro-Lopez, Amanda	939.98
1023	Patterson, Taffine A	801.87
1054	Redden, Jordan	1,029.07
1051	Reich, Dennis	1,000.11
1021	Winnett, Lorin E	1,194.30

Grand Totals:

15	19,751.72
----	-----------

*OK*  
10/6/2020  


Town of Paonia

Transmittal Register - Unpaid Transmittals  
Pay Period Dates: 1/1/1753 to 12/31/9999Page: 1  
Oct 06, 2020 12:18PM

## Report Criteria:

Unpaid transmittals included

Begin Date: ALL

End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
	2 IRS Tax Deposit		10/02/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,101.82
	2 IRS Tax Deposit		10/02/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,101.82
	2 IRS Tax Deposit		10/02/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	369.56
	2 IRS Tax Deposit		10/02/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	369.56
	2 IRS Tax Deposit		10/02/2020	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,913.27
Total 2:							4,856.03
4							
	4 Aflac		10/02/2020	63-01	Aflac Pre-Tax Pay Period: 10/2/2020	10-0225	120.18
	4 Aflac		10/02/2020	63-02	Aflac After Tax Pay Period: 10/2/2020	10-0225	24.90
Total 4:							145.08
6							
	6 Colorado Dept of Labor		10/02/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	79.57
Total 6:							79.57
9							
	9 Colorado Dept of Revenue		10/02/2020	77-00	State Withholding Tax Pay Period: 10/	10-0217	829.00
Total 9:							829.00
31							
	31 Mutual of Omaha		10/02/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	255.40
	31 Mutual of Omaha		10/02/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	861.60
	31 Mutual of Omaha		10/02/2020	51-02	Group# MOO Loan Payment Pay Pe	10-0220	307.22
Total 31:							1,424.22
33							
	33 FPPA - Fire & Police Pensi		10/02/2020	50-00	FPPA Pay Period: 10/2/2020	10-0219	852.28
	33 FPPA - Fire & Police Pensi		10/02/2020	50-00	FPPA Pay Period: 10/2/2020	10-0219	619.84
	33 FPPA - Fire & Police Pensi		10/02/2020	90-00	Death & Disability Pay Period: 10/2/2	10-0219	216.95
Total 33:							1,689.07
70							
	70 Rocky Mountain HMO		10/02/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	252.84
	70 Rocky Mountain HMO		10/02/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	4,158.60
	70 Rocky Mountain HMO		10/02/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	167.32
	70 Rocky Mountain HMO		10/02/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	3,260.05
	70 Rocky Mountain HMO		10/02/2020	60-04	RMHMO - Vision Pay Period: 10/2/20	10-0223	38.15
	70 Rocky Mountain HMO		10/02/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98
	70 Rocky Mountain HMO		10/02/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	722.02
Total 70:							8,762.96
71							
	71 The Harford		10/02/2020	65-01	Group#013307460001 Hartford Basic	10-0226	25.44

Town of Paonia

## Transmittal Register - Unpaid Transmittals

Page: 2

Pay Period Dates: 1/1/1753 to 12/31/9999

Oct 06, 2020 12:18PM

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
71	The Harford		10/02/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	31.80
71	The Harford		10/02/2020	65-03	Group#013307460001 Hartford Disab	10-0226	110.80
Total 71:							168.04
73							
73	Delta Dental of Colorado		10/02/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	291.94
Total 73:							291.94
75							
75	VSP Insurance CO (CT)		10/02/2020	60-04	RMHMO - Vision Pay Period: 10/2/20	10-0223	77.82
Total 75:							77.82
Grand Totals:							18,323.73

## Report Criteria:

Unpaid transmittals included

Begin Date: ALL

End Date: ALL



003

4,856.03+

1,424.22+

1,689.07+

7,969.32\*

## AGENDA SUMMARY FORM



Executive Session: For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specific to: Colorado Code Consulting Contract

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

October 11, 2020

## AGENDA SUMMARY FORM



## Proposed Building Fee Structure Modification

## Summary:

Governmental Affairs presentation of initial draft of proposed building fee structure modification.

## Notes:

## Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 11, 2020

## 7. Operating Principles

A successful building department should be professional, consistent, clear, affordable, reliable, and adapted to local needs.

The primary goals of the building permitting and inspection process are to:

- Protect health, safety, and welfare by ensuring compliance with town standards
- Help reduce conflict through consistent application of standards
- Foster a partnership between the town and property owners

### Fee structure example from Park County, Colorado

Square Footage Permits	Fee per Square Foot
Dwelling	\$1.13
Finished Basement	\$0.95
Garage	\$0.66
Addition (Dwelling)	\$1.13
Remodel	\$0.95
Deck	\$0.76
Covered Deck	\$1.07
Unfinished Basement	\$0.95
Flat Fee Permits	Fee
Demolition Permit	\$100
Excavation Permit	\$100
Mechanical Permit (including wood stove installation)	\$200
Solar Permit	\$200
Re-roofing Permit	\$200

<http://parkco.us/135/Permit-Applications-Fees>

### Paonia Building Inspection Application

<http://www.townofpaonia.com/wp-content/uploads/2018/12/3.-Paonia-Building-Permit-Application.pdf>

Add to this form:

1. Project square footage
2. Check boxes for flat-fee projects
3. Description of how to set up a meeting with the board of appeals
4. Rebate info (determined by town)
5. Minor work allowance: If the proposed project meets the following requirements, it may be approved administratively with a \$50 fee and complete permit application.
  - a. Project is valued at less than \$5,000
  - b. Project is not structural in nature
  - c. Project does not require any state inspections

PLEASE CALL PAONIA TOWN HALL WITH QUESTIONS 970-527-4101							
PAONIA BUILDING PERMIT APPLICATION							
Project Address:				Suite	Application Date		
<b>CONTRACTOR (APPLICANT)</b>	Name					<input type="checkbox"/> Owner <input type="checkbox"/> Contractor	
	Address			City/State	Zip	Phone	
<b>PROPERTY OWNER</b>	Name:			City/State	Zip	Phone	
<b>ARCHITECT</b>	Name:			City/State	Zip	Phone	
<b>STRUCTURAL ENGINEER</b>	Name:			City/State	Zip	Phone	
<b>PROJECT INFORMATION</b>	<input type="checkbox"/> Commercial <input type="checkbox"/> Residential		Project Description:				
<b>PROJECT VALUATION</b>	\$		Use:				
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction of performance of construction.							
Print Name of Applicant				Print Name of Owner			
Signature of Contractor or Authorized Agent				Signature of Owner			
DO NOT WRITE BELOW THIS LINE							
<b>Occupancy Classification(s)</b>	<b>Type of Const.</b>	<b>Floor Area</b>	<b>Height</b>	<b>Occ. Load</b>	<b>PERMIT NO.</b>		
					<b>Required Approvals</b>		
ZONE _____ Setbacks: Front _____ Rear _____ Sides _____					N/A	Req'd	Date/By
Project Comments:					Building		
					Structural		
					Mechanical		
					Plumbing		
					Electrical		
<b>Fees</b>					Fire Dept.		
Building Permit					\$		
Plan Review Fee					\$		
Total Fees					\$		

7. **Proposed Paonia fee structure:**

Square Footage Permits - Existing structures including additions up to 500 sq ft		
Project	Standard Fee per sq ft	Inspection Fee*
Garage	\$0.50	TBD
Addition	\$1.25	TBD
Remodel**	\$1.00	TBD
Deck	\$0.75	TBD
Covered Deck	\$1.25	TBD
Flat Fee Permits		
Project	Standard Fee	Inspection Fee*
Initial plan review (includes virtual walkthrough with property owner, up to two hours)	N/A	TBD
Solar installation	\$200	TBD
Roof repair (up to ½ roof)	\$100	TBD
Roof (re-roof or repair more than ½ roof)	\$200	TBD
Permit change fee	\$ 50	TBD
Permit renewal	\$100	N/A
Project Valuation Permits - New construction including additions over 500 sq ft		
Project Value	Standard Permit Fee	Inspection Fee*
<\$5000	\$ 50	TBD
\$5,000 - \$20,000	\$ 100 + \$15.00 for every \$1,000	TBD
\$21,000 - \$50,000	\$ 200 + \$10.00 for every \$1,000	TBD
\$51,000 - \$100,000	\$ 350 + \$ 7.00 for every \$1,000	TBD
\$101,000 - \$500,000	\$ 500 + \$ 5.50 for every \$1,000	TBD
\$501,000 - \$1,000,000	\$ 750 + \$ 5.00 for every \$1,000	Based on project details and initial walkthrough
\$1,001,000 and up	\$1,000 + \$ 4.75 for every \$1,000	

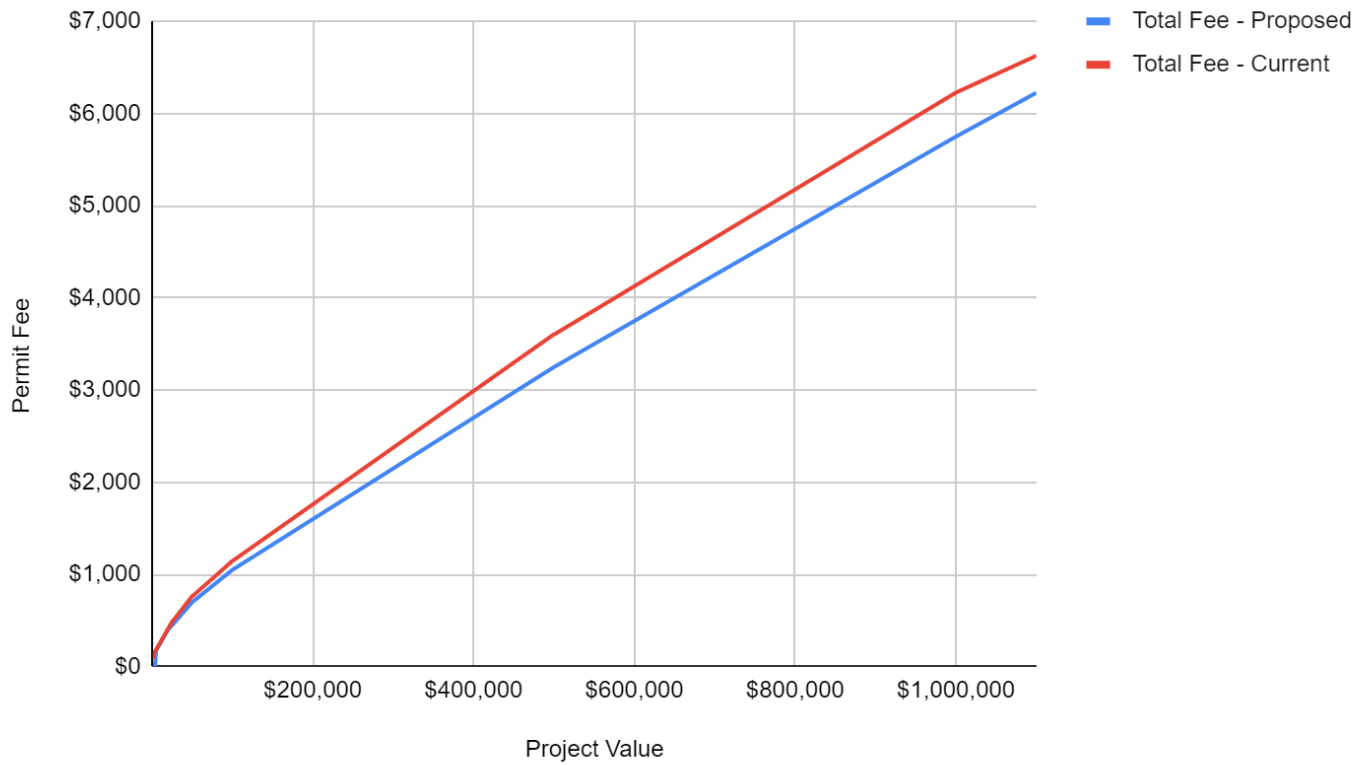
**\*Inspection Fees**

- All inspection fees are estimates based on typical hours required, billed at \$TBD/hour.
- Actual fee will be provided following plan review.
- If the property owner contracts with an approved third-party inspector, the town inspection fee is \$25 and additional inspection costs will be negotiated directly between the property owner and inspector. All inspectors must be listed at <https://www.iccsafe.org/search-for-certified-professionals/> with the necessary certifications and registered with the Town of Paonia.
- After-hours and urgent (within 2 business days) inspections are billed at \$TBD/hour, rounded up to the next full hour


**\*\*Rebates**

- Restoration and Preservation: Buildings over 50 years old qualify for rebates of 50% off the permit fee for square-footage based remodel permits.
- Seasonal Spruce-Up: All existing buildings qualify for rebates of 25% on square-footage based remodel permits from November through February.

## Current and Proposed Permit Fees based on Project Valuation





	ASF - Holiday Offices and Council Meeting Schedule																														
<b>Summary:</b> Discussion and decisions regarding holiday schedule.																															
<b>Notes:</b> <b>Regular Scheduled Closings:</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">Thanksgiving Day</td> <td>Thursday, November 26th</td> </tr> <tr> <td>Day after Thanksgiving</td> <td>Friday, November 27th</td> </tr> <tr> <td>Christmas Eve ½ Day</td> <td>Thursday, December 24th</td> </tr> <tr> <td>Christmas Day</td> <td>Friday, December 25th</td> </tr> <tr> <td>Workday after Christmas</td> <td>Monday, December 28th</td> </tr> <tr> <td>New Year's Eve ½ Day</td> <td>Thursday, December 31st</td> </tr> <tr> <td>New Year's Day</td> <td>Friday, January 1<sup>st</sup>, 2021!</td> </tr> </table> <b>Proposed Scheduled Closings:</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">Thanksgiving Day</td> <td>Thursday, November 26th</td> </tr> <tr> <td>Day after Thanksgiving</td> <td>Friday, November 27th</td> </tr> <tr> <td>Christmas Eve FULL Day</td> <td>Thursday, December 24th</td> </tr> <tr> <td>Christmas Day</td> <td>Friday, December 25th</td> </tr> <tr> <td><del>Workday after Christmas</del></td> <td><del>Monday, December 28th</del></td> </tr> <tr> <td>New Year's Eve ½ Day</td> <td>Thursday, December 31st</td> </tr> <tr> <td>New Year's Day</td> <td>Friday, January 1<sup>st</sup>, 2021!</td> </tr> </table> <b>Board Meetings Regular Schedule</b>  Tuesday, November 10 <sup>th</sup> Tuesday, November 24 <sup>th</sup> continue with normal schedule, cancel, or schedule special meeting Tuesday, December 8 <sup>th</sup> – will need to either reschedule for following Tuesday, December 15 <sup>th</sup> schedule a special meeting, or hold the second meeting in December (usually cancelled due to holiday) on December 22 <sup>nd</sup> .				Thanksgiving Day	Thursday, November 26th	Day after Thanksgiving	Friday, November 27th	Christmas Eve ½ Day	Thursday, December 24th	Christmas Day	Friday, December 25th	Workday after Christmas	Monday, December 28th	New Year's Eve ½ Day	Thursday, December 31st	New Year's Day	Friday, January 1 <sup>st</sup> , 2021!	Thanksgiving Day	Thursday, November 26th	Day after Thanksgiving	Friday, November 27th	Christmas Eve FULL Day	Thursday, December 24th	Christmas Day	Friday, December 25th	<del>Workday after Christmas</del>	<del>Monday, December 28th</del>	New Year's Eve ½ Day	Thursday, December 31st	New Year's Day	Friday, January 1 <sup>st</sup> , 2021!
Thanksgiving Day	Thursday, November 26th																														
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New Year's Day	Friday, January 1 <sup>st</sup> , 2021!																														
<b>Possible Motions:</b>  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____																															
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson																												
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:																												



## Town Administrator Performance Evaluation

**Summary:**

Acceptance of the performance evaluation as determined by the Board of Trustees via executive session.

Notes:

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Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>. \_\_\_\_\_ vote: \_\_\_\_\_

---

Vote:

Trustee Bear

Trustee Budinger

Trustee Johnson
-----------------

Trustee Knutson

Trustee Meck

Trustee Pattison

Mayor Bachran:
----------------

October 12, 2020

## Corinne Ferguson Three Month Evaluation – Town Administrator/Clerk

September 22, 2020 – As determined via the Board of Trustees and presented by Mayor Mary Bachran

### Strengths

- Excellent communications skills.  
This is especially true with social media and Corinne's interactions with members of the public. This is also true in her communications with the Board. She clearly explains issues and is timely in her posts and updates to the community
- Professionalism.  
Corinne treats everyone with a high degree of professionalism. She remains calm in the face of dissention and crisis and treats everyone with a high degree of respect. She accepts criticism and works to correct errors or make changes when needed.
- Reaching out to other governmental agencies  
Corinne has started to form relationships with other governmental agencies, including other mayors and the Board of County Commissioners.
- Skillful handling of transition  
Corinne is working to transition from being a peer with other staff to being their supervisor. The mayor has noted that she has made significant progress in this regard and is setting limits and enforcing them when she receives push back from the staff. She is beginning to exercise her disciplinary authority when needed.


### Area of Improvement

- Public Works  
Corinne has not managed the staff of Public Works as effectively as needed. She has made more progress with Administrative staff and needs to make the same strides with Public Works to ensure that the parks are taken care of adequately.
- Increased delegation  
Corinne still takes on tasks that could be delegated to other staff. While some of this is a training issue, more should be done as time goes on and staff gains proficiency.
- Board communication  
Corinne needs to communicate with the Board in a timelier manner when it comes to street closures.
- Minutes  
The minutes still have mistakes and need to be reviewed. A process that allow staff to learn while producing an acceptable product is needed.
- Coaching/mentoring relationship  
Corinne is urged to find someone with whom she can garner help and information. This may come from the list serves that she frequents, or other relationships with people in her same position. This may also come from watching webinars and taking online classes.

### Priorities

1. Complete the Master Plan
2. See the water grants through their completion cycles as quickly as possible. Begin the process of setting up the Water Board
3. Set up the Board of Appeals for the building department
4. Get the new website up and running with appropriate information
5. Hire the unfilled position as soon as the budget allows. Decide what the best set of skills and duties will be for this position
6. Find a mentoring relationship and continue with her education, including finishing her last week of Clerk training.

## AGENDA SUMMARY FORM

	<p>Regular Minutes:</p> <p>August 25, 2020 September 8, 2020 September 22, 2020</p> <p>Liquor License Renewal &amp; Modification of Premise:</p> <p>Blue Sage Center for the Arts</p>		
Summary:			
<p>Notes:</p> <p><b>No clerk or legal issues noted with renewal or modification.</b></p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2<sup>nd</sup>. _____ vote: _____</p>			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

October 11, 2020

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**September 22, 2020**

**RECORD OF PROCEEDINGS**

The Regular Board Meeting held Tuesday via Zoom, September 22, 2020, was called to order at 6:33 PM by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at:

2021 Budget Work Session

2021 Budget Work Session

**Roll Call**

PRESENT

Mayor Bachran

Trustee Bear

Trustee Budinger

Trustee Knutson

Trustee Pattison

Trustee Johnson

Trustee Meck

**Approval of Agenda**

Agenda Approval

Motion made by Trustee Johnson, Seconded by Trustee Bear and unanimously carried to approve the agenda as presented. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Announcements**

Announcements

- None.

**Recognition of Visitors & Guests**



## 5. Visitors & Guests

- Community member Thomas Backus requested an update on the Pan American streetlight located at the top of the hill.
- Discussed under the Administrators report.

## **Staff Reports**

### 6. Administrator's Report

- Streetlights were assessed individually at night and concluded that the following light will be scheduled to be turned off.
- The Pan American light on the hill will be scheduled to be turned off and removed by DMEA and some signs will be ordered to indicate that there is a truck turn.
- The light on 3rd Street and 4th Street near the railroad tracks will be scheduled to be turned off - the light is a mid-light.
- The light on Clark Ave. will be scheduled to be turned off.
- 2 lights at the Town Park will be scheduled to be turned off.
- COVID-19 update - Delta County has a new dashboard on their website to view the latest local COVID-19 statics.
- West Nile cases update - 2 North Fork Valley cases and 1 Delta County case.
- Updated on the mask - mask inserts were purchased and provided to test the quality of the sound on the recording.
- An audio expert will be assessing the town's sound system.
- Field trip to the sewer and water plants scheduled October 09th.
- Legal workshop scheduled for September
- The new SIPA website is complete.

### Public Works Report:

- Main Street - Culvert project completed.
- The street project on Boxelder will be commencing the week of September 28th - the addition of 2 handicap ramps on the corner of Box Elder.
- JDS Hydro visited the springs.
- Tree planting at Poulos and Lees Park.
- Forest Service continues to work on the tree inventory.
- Health Department visited the plants and will have a report at the next meeting.
- New hire in the training process.
- No irrigation water - continue to water the trees in the park by hand.
- Trustee Bear asked in regard to the completion date of the mapping and the asset inventory. The administrator stated that both are in the process.
- Trustee Knutson asked in regard to COVID-19 testing in the water.
- Trustee Pattison requested an update on the status of the water plants - Public Works Director Travis Loberg stated that there are 8,000 to 10,000 gallons per day being spilled, the water production is at 230,000 per day, and the 1 million tanks is spilling 35 gallons per minute.

Police Report:

- Nothing to report.
- The police blotter was in the packet.

Attorney Report:

- Nothing to report.

### **Disbursements**

7. Treasurer's Report

- Reviewed disbursements.
- Account analysis of the budget is in the works - documents were in the packet.

8. Disbursements

- Disbursement documents were in the packet.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried to approve disbursements as presented.

Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

### **Regular Business**

9. The Nature Connection - Grant Letter of Support

- Ben Graves speaking on behalf of Delta County School District and The Nature Connection. Requested the Board to approve the letter of support to create more trails in the River Park expansion to the Paonia High School along the North Fork all the way to the library.
- The letter of support was in the packet.

Motion made by Trustee Meck, Seconded by Trustee Johnson and unanimously carried to approve the The Nature Connection - Grant Letter of Support and have the Mayor sign the letter. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			

Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

#### 10. CDOT – Revitalizing Your Main Street Project Update

- Discussion ensued by the Town Administrator on the Grant received from CDOT - Revitalizing Your Main Street Project.
- Imagine Grand Ave. letter explaining the process was in the packet.

##### Board & Staff discussion points:

- Street pop-up will be on October 2nd.
- October 2nd - marking Grand Ave.
- October 3rd - the community is invited to participate in painting the street design.
- The new street design is temporary and will last for 2 weeks.
- Trustee Bear concerned with the potential impact the temporary street markings could have on some of the businesses - A letter will be given to the businesses on Grand Ave.

##### Public comments:

- Community member Thomas Markle appreciates the process in making it more appealing and has concerns that this will make it more appealing to people to move into town.
- Community member Suzanne Watson suggested making it more conventional instead of fancy. She also suggested waiving traffic tickets as this will cause confusion to drivers.

#### 11. Let's Talk! Series - Building Department Follow-Up Discussion

- Discussion ensued by Trustee Pattison regarding the Let's Talk Series - Building Department.

##### Board & Staff discussion points:

- Trustee Pattison presented the board with a work product document.
- The fee structure is complicated. Trustee Pattinson suggested a simplified fee structure.
- The confusion in the use of which particular building code is used.
- A proposal to have an online step by step process that is uncomplicated.
- A proposal for to consider implementing a rebate program was made by Trustee Pattison.
- A proposal to hold an executive session to discuss the matters of the building department contract.

## Public comment:

- Community member Gia Fanelli stated that there is unpredictability, no partnership, confusion in the fees that are being billed in regard to the building inspector. Gia Fanelli also stated that there is no board of appeals.
- Community member Page Smith stated that there are inconsistencies with the town's web page and what the Town Halls uses for forms, documents, and applications.
- Community members stated their animosity in the building department's process.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried that the Governmental Affairs & Public committee provide the Board with operating principles for the inspection service that the Town provides to the citizens and a simplified fee structure that is predictable. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

## 12. CIRSA 2021 Workers' Compensation &amp; Property/Casualty Renewal

- Discussion ensued by the Town Administrator regarding the CIRSA 2021 workers' compensation and property/casualty renewal.

## Board &amp; Staff discussion points:

- CIRSA documents were in the packet.
- Trustee Pattison asked that the 2020 rates be emailed to her.

Motion made by Trustee Knutson, Seconded by Trustee Johnson and unanimously carried to approve the CIRSA 2021 Workers' Compensation & Property/Casualty Renewal in the amount of \$23,845. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			

Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

### **Consent Agenda**

#### 13. Regular Minutes:

08/25/2020

- August 25th, 2020 minutes were tabled.

### **Mayor's Report**

#### 14. Mayor's Report

- Signs and banner supporting the wearing of masks have been ordered.

### **Committee Reports**

#### 15. Finance & Personnel report:

- The salary ranges document will be in the board packet for the next meeting.

#### Governmental Affairs & Public Safety:

- Met September 09, 2020.
- Discussed dogs at large.
- Discussed the short-term and affordable housing.
- Discussed a matter of bullying that happened on the Paonia Message Board.
- Discussed grant writing.

#### Public Works-Utilities-Facilities:

- No meeting was held.
- Planning tour of the sewer plant scheduled October 9th, 2020, with the Public Works Director Loberg.
- Trustee Knutson suggested to schedule a tour of the springs - Administrator Ferguson proposed to have a virtual tour.

#### Space to Create:

- Meeting October 7th, 2020.

#### Tree Board:

- The Administrator met with Paula Martin and John Valentine and discussed the matter of how the tree inventory will be used.

### **Executive Session**

#### 16. Executive Session

- Motion made by Trustee Bear, Seconded by Trustee Budinger and unanimously carried to enter into executive session for the discussion of a personnel matter under C.R.S. Section



24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; Specific to Town Administrator Ferguson's 3 Month Evaluation. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Pattison.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Entered executive session at 8:10 pm.  
Returned to the opening meeting at 9:11 pm.

17. Town Administrator 3-Month Evaluation

- Mayor Bachran will write up a report
- The Administrator will write up goals.

**Adjournment**

18. Adjournment

The meeting was adjourned by Mayor Bachran at 9:12 pm.

\_\_\_\_\_  
Amanda Mojarro, Deputy Clerk

\_\_\_\_\_  
Mary Bachran, Mayor

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**August 25, 2020**

**RECORD OF PROCEEDINGS**

The Regular Board Meeting held Tuesday, August 25, 2020, was called to order at 6:33 PM by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Record Video at:

<https://www.youtube.com/watch?v=IpJpYKsFOx8&t=2s>

**Roll Call**

Roll Call

PRESENT

Mayor Bachman

Trustee Bear

Trustee Karen Budinger

Trustee Knutson

Trustee Michelle Pattison

Trustee Mick Johnson

Trustee Meck

**Approval of Agenda**

Motion made by Trustee Knutson, Seconded by Trustee Bear, and unanimously carried to accept the agenda as presented. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

**Announcements**

The Town was awarded the CDOT street revitalization grant.

Motion made by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to accept the CDOT street revitalization grant. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
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Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### **Recognition of Visitors & Guests**

#### 4. Shop Safe Shop Local Salute

Mayor Bachran recognized local businesses for adhering to the State mandated and regulation regarding the wearing of masks of face-covering when going into a business.

Local Businesses recognized were as follows:

- United Business Bank
- Berg Harvest Mercantile
- Blue Sage Center for the Arts
- First Colorado National Bank
- The Living Farm Café

#### 5. Visitors & Guests

- Mayor Bachran addressed the Public Hearing protocol.
- The protocol was in the packet.

### **Staff Reports**

#### 6. Administrator's Report:

- Blue Sage Center for the Arts inquired to Elevate Fiber about installing wi-fi at the Town Park by donation.
- Met with charter Communications
- West Nile cases - 2
- COVID-19 cases - 140 - second related COVID-19 death
- One Delta County's official meeting will be held August 24, 2020
- Water tank level - 25 as of August 25, 2020
- Streetlights will be evaluated and will notify the public of the day and time.
- The monthly energy production report for the Town Hall was in the packet.

#### Public Works

- Repaired (3) three system water leaks.
- SGM mapping training
- Spring line pipe underway to completion
- Public works new crew member working on parks
- Cleaning in the alley will be in progress this coming week

- Street work and patching will be in progress this coming week - 200 block of Dorris will have an overlay done. 100 block of Clark will get paved. Orchard Ave will have a patch done. Third St. and Second St. will have two patches done.
- Waiting on the correct pipe to get delivered for the main street project to begin work.
- Suggestion from Trustee Meck to announce to the public when the bulk station is down.
- Suggestion from Trustee Knutson to tour the water and sewer plants - Administrator Ferguson along with Public Works Director Loberg are scheduling a day and time.
- The trash truck is in repairs due to sand in the gas tank - suggestions were to put surveillance cameras. A locking gas cap was installed.

#### Police Report

- Nothing to report.
- The police blotter was in the packet.

#### Attorney Report

- Trustee Knutson is in favor of the new billing process regarding legal fees.

### **Disbursements**

#### 7. Disbursements

- Town Treasurer King reviewed disbursements and payroll. Disbursement documents were in the packet.

Motion made by Trustee Budinger, Seconded by Trustee Knutson, and unanimously carried to approve disbursements as presented. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### **New Business**

- Public Hearing: Beer & Wine Liquor License Application – Berg Harvest, LLC dba Berg Harvest Mercantile
  - All documents and the application were in the packet.
  - The hearing opened: 7:01 pm
  - The hearing closed: 7:05 pm
  - No public comments.

- The application was complete with no issues noted.
- Owner of Berg Harvest Mercantile Lauren Thliveris addressed the Board regarding their liquor license request.
- Trustee Knutson had some concerns regarding the hours of serving alcohol - Berg Harvest owner Lauren stated that serving hours will be in the evenings.

Motion made by Trustee Meck, Seconded by Trustee Budinger, and unanimously carried to approve Berg Harvest LLC, dba Berg Harvest Mercantile beer and wine liquor license application. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

9. Resolution 2020-15 Local Disaster Declaration Extension

Discussion ensued on the Resolution 2020-15 Local Disaster Declaration Extension. Resolution 2020-15 was in the packet.

Board & Staff discussion points:

- Extension of Resolution 2020-15 Local Disaster Declaration.
- COVID-19 reimbursement until the end of the year.
- Town Administrator spoke to the Board in regard to the continuance of waiving late fees and the order to not disconnect customers due to the pandemic.
- The Property Owner is responsible for the utility bill and liens are put on the property for a delinquent utility bill.
- Trustee Knutson suggested to have a report of the delinquent bills.

Motion made by Trustee Knutson, Seconded by Trustee Meck, and unanimously carried to accept Resolution 2020-15 Local Disaster Declaration Extension until December 31, 2020. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			

Mayor Bachran				
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Motion made by Trustee Bear, Seconded by Trustee Knutson, and unanimously carried to add waiving of late fees issue on the next agenda. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

#### 10. Resolution 2020-17 Ratifying the Town of Paonia Water Conservation and Management Plan

Discussion ensued on the Resolution 2020-17 Ratifying the Town of Paonia Water Conservation and Management Plan. The resolution document was included in the packet.

Board & Staff discussion points:

- Type of conservation and management plan.
- Trigger mechanism document was included in the packet.
- Discussed Prior water Ordinance in 2002.
- The voluntary water restrictions have been a success in the community.
- Amended changes to Resolution 2020-17 Ratifying the Town of Paonia Water Conservation and Management Plan. Add the language from stage 1 to stage 2.

Motion made by Trustee Bear, Seconded by Trustee Budinger, and unanimously carried to approve Resolution 2020-17 Ratifying the Town of Paonia Water Conservation and Management Plan as amended. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				



# 11. Resolution 2020-16 Marijuana Ballot Language

Discussion ensued regarding on the Resolution 2020-16 Marijuana Ballot Language of the proposed taxation. The resolution was in the packet.

Board & Staff discussion points:

Trustee Knutson was not in favor of having the two separate questions.

Motion made by Trustee Budinger, Seconded by Trustee Johnson, and carried with 4 ayes and 2 nays to accept Resolution 2020-16 Marijuana Ballot Language as written.

Voting Yea: Trustee Budinger, Trustee Pattison, Trustee Johnson, Trustee Meck. Voting Nay: Trustee Bear, Trustee Knutson.

Council Member	For	Against	Abstain	Absent
Trustee Bear		X		
Trustee Knutson		X		
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

# 12. Ordinance 2020-TBD Creation of Water Advisory Committee

Discussion ensued on the Ordinance 2020-TBD Creation of Water Advisory Committee regarding the creation of a water advisory committee.

Board & Staff discussion points:

- Discussed the number of member that will be on the committee - 5 members total - 1 board member, 1 staff member from either public works or administration, 1 in-town community member, 1 out of town community member, and 1 local water company member.
- Discussion ensued regarding on the amount of times the Water Advisory Committee could report to the Board of Trustees.
- Trustee Bear and Trustee Pattison were in favor of the revised language in the Ordinance 2020-TBD Creation of Water Advisory Committee.

Motion made by Trustee Bear, Seconded by Trustee Knutson, and unanimously carried to accept Ordinance 2020-TBD Creation of Water Advisory Committee first read. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			

Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### 13. Public Works Skid-Steer Acquisition

Discussion ensued on the purchase of a Skid-Steer. The three cost estimates from Wagner Cat, John Deer, and Bobcat were in the packet.

Board & Staff discussion points:

- Discussed the skid-Steer budget.
- Trustee Bear concerned with the life span of the machines.
- Discussion ensued regarding the 2 skid-steers the Town currently owns - A resolution will be presented to sell the machines.
- Trustee Meck discussed what type of maintenance program will be used on the machines - maintenance program will be from the recommendation of the manufacturer.
- Discussed purchase of attachments.

Motion made by Trustee Knutson, Seconded by Trustee Meck, and unanimously carried to extend skid-steer for \$72,207 and the purchase not to exceed \$80,000 by Public Works Director Loberg. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

Motion made by Trustee Bear, Seconded by Trustee Knutson, and unanimously carried to cap the purchase at \$75,000. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			

Trustee Budinger	X			
Mayor Bachran				

### **Consent Agenda**

#### 14. Regular Minutes:

- July 28, 2020  
Special Minutes:  
June 30, 2020
- August 4, 2020

#### Events:

- Pickin in the Park – Liquor License Relocation
- No discussion ensued on any of the consent agenda items.

Motion made by Trustee Knutson, Seconded by Trustee Budinger, and unanimously carried to accept the consent agenda as presented. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### **Mayor's Report**

- Mayor Bachran reported on the land use plan.

#### Board & Staff discussion points:

- The Mayor suggested that the Board send a letter regarding their concerns and ideas.
- Suggestion came up to hold a special meeting to discuss and draft a letter to send to the county regarding land use.
- Delta County land use meeting is scheduled for September 09, 2020.

Motion made by Trustee Budinger, Seconded by Trustee Pattison, and unanimously carried to set a special meeting on September 01, 2020, at 5:00 pm subject to the County's land use plan.

Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			

Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### **Committee Reports**

#### 15. Finance & Personnel report:

- Announced that the Administrator contract approaching.

#### Governmental Affairs & Public Safety Report:

- Trustee Pattison reported that the Let's Talk session was a success.
- Reviewed the taser policy
- The next Let's Talk session will be regarding building.

#### Public Works-Utilities-Facilities Report:

- Met August 08, 2020.
- Reviewed data on the 1 million and 2 million tanks.
- Delivery for the school meter is still in process.
- Meter replacements.
- Street repairs.
- Status of the sidewalk repair on 3rd and Onarga - the repair will be finished by the end of August 2020,
- Discussed the Skata project - the installation will take place in 2 months
- Discussed the sand box at the Town Park - sand box will be replaced by red bricks and a picnic table.

#### Space to Create report:

- Nothing to report.

#### Tree Board report:

- Meeting August at Town Park.

### **Adjournment**

Meeting was adjourned by Mayor Bachran at 8:03 pm.

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Amanda Mojarro, Deputy Clerk

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Mary Bachran, Mayor

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**September 08, 2020**

**RECORD OF PROCEEDINGS**

The Regular Board Meeting held Tuesday, September 08, 2020, was called to order at 6:32 PM by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Record Video at:

<https://www.youtube.com/watch?v=0UZkOZqUzU4>

**Roll Call**

PRESENT

Mayor Mary Bachran

Trustee William Bear

Trustee Dave Knutson

Trustee Michelle Pattison

Trustee Mick Johnson

Trustee Meck

ABSENT

Trustee Karen Budinger

**Approval of Agenda**

Agenda Approval:

Motion made by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to approve the agenda as presented. Voting Yea: Trustee Bear, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger				X
Mayor Bachran				

**Announcements**

Announcements:

Trustee Budinger arrived at 6:33pm.

Mayor Bachran announced that the Grand Mesa, Uncompahgre, and Gunnison National Forests were selected to provide the U.S Capital with the Christmas Tree and will be passing through the Town of Paonia November 12, 2020.

## **Recognition of Visitors & Guests**

### 4. Visitors & Guests:

Shop Safe Shop Local Salute:

Mayor Bachran presented a certificate to businesses who have followed state guidelines during the COVID-19 pandemic were as follows:

- SK Bikes
- High Country Printing.

Public Comment:

Suzanne Watson suggested printing the agenda differently when there are other meetings or work sessions on it.

## **Staff Reports**

### 5. Administrator's Report:

- Updated on COVID-19
- (SIPA) new website launching end of September
- In discussion with Western Slope Conservation Center regarding river park trails extension.
- Meeting with the Forest Service regarding the tree inventory.
- Board room meeting setup.
- A community member suggested that the Town look into a different type of mask one that is better suited to talk out of. Currently the masks that are used by the board and staff are handmade or medical masks and the public has a challenging time understanding what they are saying.

Public Works report:

- Spot paving repairs on Samuel Wade Rd.
- Street paving under completion.
- Preparing parks for winter.
- Maintaining healthy water levels in the water tanks.
- A spring line needs to be repaired.
- Scheduling the meter installation with the school.
- Fall cleanup is scheduled the week of September 14th.
- Reported on several other projects.

Police Report:

- Applied for the Vale grant for victims advocacy program in conjunction with other municipalities and grant received was for \$8,800.
- Police officers are being called out continuously on domestic violence and this keeps them from patrolling the streets and enforcing traffic law.
- Community member concerned with ATV's speeding – the Chief will look into the matter.

Attorney Report:



- A memorandum from the Attorney regarding an outline of the Marijuana ballot initiative was in the packet.
- Paonia Ditch Company, Police Department Matters - boarding for dogs, and Board training.

Motion made by Trustee Budinger, Seconded by Trustee Meck and unanimously carried to schedule an Attorney's work session for September 29th, 2020, at 6:00pm. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

Motion amended made by Trustee Budinger, Seconded by Trustee Meck. To hold the Attorney's work session in person. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### **Disbursements**

#### **6. Treasurer's Report**

Reviewed payroll and disbursements and continue to work on the 2021 budget. Memorandum of deferring payroll tax due to COVID-19 from the Secretary of State was in the packet.

#### **7. Disbursements**

- Trustee Pattison suggested creating a spreadsheet showing the annual vendors.
- Disbursements documents were included in the packet.

Motion made by Trustee Knutson, Seconded by Trustee Bear, and unanimously carried to approve disbursements as presented. Voting Yea: Trustee Bear, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger				X
Mayor Bachran				

#### 8. Staff Retirement Plan Review and Update

Discussion ensued in regard to transferring from Mutual of Omaha to Empower Retirement. Documents were included in the packet.

Board & Staff discussion points:

- Concerns with shifting to a new company that is unknown.
- The Board had several questions regarding the new company.
- Finance Officer Cindy Jones stated that a representative from Empower Retirement can be virtually scheduled to meet.

Motion made by Trustee Knutson, Seconded by Trustee Bear and unanimously carried to table this item until the next meeting. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### **Regular Business**

#### 9. Ordinance 2020-09 Creation of Water Advisory Committee

Discussion ensued regarding the second reading of the Ordinance 2020-09 Creation of Water Advisory Committee.

- Trustee Meck questioned the additions of amendment of staggered terms.

Motion made by Trustee Bear, Seconded by Trustee Meck and unanimously carried to approve Ordinance 2020-09 Creation of Water Advisory Committee with the addition of amendments of staggered terms. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

#### 10. Western Slope Conservation Center – Draft Letter Regarding Sunset Roadless Area

Ben Katz Western Slope Conservation Center presented the board with documents regarding the Sunset Roadless Area. And requested the Board to submit a letter to the state to continue the stop-work order that is in place.

- Representative Weston Norris from the West Elk mine spoke regarding the sunset roadless area stop-work order. Talked about the process of coal mining, methane gas draining, and the reclamation process.
- Documents provided from the Western Slope Conservation Center were in the packet.
- Documents provided from Representative Weston Norris from the West Elk mine were included in the packet.

Public points of discussion:

- There were 3 Board members and 6 community members in support of the letter.
- There were 2 Board members and 4 community members not in support of the letter.
- Discussion ensued on the court ruling on the mine's extension into protected road less area.
- Discussion ensued on the letter of support requested from the Western Slope Conservation Center to stop the mine from extending into road less land.

Motion made by Trustee Knutson, Seconded by Trustee Meck and carried with 1 nay and 5 ayes to table this item until the next meeting to review the materials that were presented by Mr. Weston Norris from the West Elk mine. Voting Yea: Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck  
Voting Nay: Trustee Bear.

Council Member	For	Against	Abstain	Absent
Trustee Bear		X		
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

## 11. Town Response Letter to Draft Delta County Land Use Regulations

Discussion ensued on the drafted letter by Mayor Bachran. The drafted letter was in the packet.

Board & Staff discussion points:

- Trustee Meck and Johnson were concerned with control of the areas surrounding the Town.
- Trustee Bear concerned with the community that is unable to participate in voting for the Board of Trustees.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and carried with 1 nay and 5 ayes to approve the draft letter to the Delta County Land Use Regulations. Voting Yea: Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck. Voting Nay: Trustee Bear.

Council Member	For	Against	Abstain	Absent
Trustee Bear		X		
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

## 12. Paonia Bulk Water System Upgrade

Discussion ensued regarding the bulk water station. Public Works Director Travis Loberg presented the Board with two quotes that were included in the packet.

Board & Staff discussion points:

- Public Works Loberg recommended the retro fit system - Town will continue to maintenance the system as we currently have done with the current system.
- The retro fit system is alike the Hotchkiss's bulk water system - the system is pin operated.

Motion made by Trustee Bear, Seconded by Trustee Johnson and unanimously carried to purchase a new bulk water system. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### 13. Waiving of Late Fees and Disconnections

Discussion ensued regarding the continuance of waiving of late fees and disconnections.

- A PDF spreadsheet showing current delinquent account and recommendation by the Town Administrator were included in the packet.

Motion made by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to cease continuing waiving of late fees starting in October 2020 and start to reclaim monies owed. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### 14. Paonia Streetlight Review Checklist Procedures

Discussion ensued regarding the Paonia Streetlight review checklist procedures. The checklist was in the packet.

Board & Staff discussion points:

- Trustee Johnson suggested the individuals who want the streetlight off should absorb the cost associated with turning it off.
- Trustee Pattison was in favor of the checklist presented.

Public Comments:

- Suggestions from the public were to look at the streetlights at night.

- Sara a schoolteacher was not in favor of having the citizens absorb the cost to turn off the streetlight and would like for the checklist to be public.
- A petition to have streetlights turned off was signed by citizens - regarding lights that have been off for years.
- Roger Brail is in favor of turning of the streetlights petitioned to be turned off.

Motion made by Trustee Knutson, Seconded by Trustee Meck and unanimously carried to adopt the streetlight checklist and report the decisions after observing the streetlight at the next meeting. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

Motion amended made by Trustee Knutson, Seconded by Trustee Meck and unanimously carried to strike the word "majority" out under decision-making process. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

## 15. Town Administrator 3-Month Evaluation

Discussion ensued regarding the Town Administrator's 3-Month Evaluation.

Board & Staff discussion points:

- Trustee Knutson spoke about the plan process.
- Schedule an executive meeting.
- Mayor Bachran enunciated that Indigo Autumn appreciates how informative the Town Administrator has been.



- Citizens that have comments regarding the Town Administrator need to be sent to the Mayor.

### **Consent Agenda**

#### 16. Regular Minutes: 08/11/2020

Regular August 18th, 2020, minutes were amended - correction was on the time and date of the Board retreat set for October 2nd, 2020, 2:30-4:00 pm Board only and from 4:00-5:30 pm Board and Staff only.

Motion made by Trustee Budinger, Seconded by Trustee Bear and unanimously carried to accept consent agenda as amended.

Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Knutson	X			
Trustee Pattison	X			
Trustee Johnson	X			
Trustee Meck	X			
Trustee Budinger	X			
Mayor Bachran				

### **Mayor's Report**

#### 17. Mayor's Report

- Mayor Bachran stated that she is working with Delta County Health Department in recognizing businesses who have complied with the State Governor's orders.

### **Committee Reports**

#### 18. Finance & Personnel report:

- Committee will be meeting September 09, 2020.

#### Governmental Affairs & Public Safety report:

- The committees' met August 26, 2020 with no public attendees.
- Discussed budget items.
- Committee will be meeting September 09, 2020.
- The Let's Talk Building was a success - will be presenting notes to the board at the next meeting.

#### Public Works-Utilities-Facilities report:

- Nothing to report.

Space to Create report:

- Nothing to report:

Tree Board report:

- The committee will be meeting October 06, 2020 at 5:00 pm at the Town Park.
- A tree was planted at the Paonia Elementary School in honor of a child's parent who has departed and will be in contact with the Paonia Elementary School regarding planting more trees in honor of parents who have departed.

### **Adjournment**

#### 19. Adjournment

\_\_\_\_\_  
Amanda Mojarro, Deputy Clerk

\_\_\_\_\_  
Mary Bachran, Mayor

## COLORADO DEPARTMENT OF REVENUE

Liquor Enforcement Division

**Submit to Local Licensing Authority**

**BLUE SAGE CENTER**  
**PO BOX 700**  
**Paonia CO 81428-0700**

City \$175 .2 = \$350

Fees Due	
Renewal Fee	308.75
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify &amp; update all information below

Return to city or county licensing authority by due date

Licensee Name <b>BLUE SAGE CENTER FOR THE ARTS INC</b>		Doing Business As Name (DBA) <b>BLUE SAGE CENTER</b>	
Liquor License # <b>41-74390-0000</b>	License Type <b>Arts License (city)</b>	Sales Tax License # <b>41743900000</b>	Expiration Date <b>12/10/2020</b>
Business Address <b>228 GRAND AVENUE Paonia CO 81428</b>			Due Date <b>10/26/2020</b>
Mailing Address <b>PO BOX 700 Paonia CO 81428-0700</b>			Phone Number <b>9705277243</b>
Operating Manager	Date of Birth	Home Address	Email
Phone Number			
<p>1. Do you have legal possession of the premises at the street address above? <b>Yes</b> No</p> <p>Are the premises owned or rented? <b>Owned</b> Rented* *If rented, expiration date of lease _____</p>			
<p>2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <b>No</b></p>			
<p>3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <b>No</b></p>			
<p>3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <b>No</b></p>			
<p>4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <b>No</b></p>			
<p>5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <b>No</b></p>			
<p>6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <b>No</b></p>			
<p>7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes <b>No</b></p>			

**COLORADO DEPARTMENT OF REVENUE**  
Liquor Enforcement Division

**Affirmation & Consent**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Title

Signature

Date

**Report & Approval of City or County Licensing Authority**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

**Therefore this application is approved.**

Local Licensing Authority For

Date

Signature

Title

Attest



## Tax Check Authorization, Waiver, and Request to Release Information

I, Debra Muzikar am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Blue Sage Center for the Arts (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Debra Muzikar / Blue Sage Center for the Arts</u>		Social Security Number/Tax Identification Number <div style="background-color: black; width: 150px; height: 20px;"></div>	
Address <u>PO box 700 / 226-228 Grand Ave</u>			
City <u>Pueblo</u>		State <u>CO</u>	Zip <u>81428</u>
Home Phone Number <div style="background-color: black; width: 150px; height: 20px;"></div>		Business/Work Phone Number <u>970 527 7243</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Debra Muzikar</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Debra Muzikar</u>			Date signed <u>9.23.20</u>

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



## Permit Application and Report of Changes

Current License Number 41-74390-0000

All Answers Must Be Printed in Black Ink or Typewritten

Local License Fee \$ \_\_\_\_\_

1. Applicant is a <u>501C3 non profit</u> <input type="checkbox"/> Corporation ..... <input type="checkbox"/> Individual <input type="checkbox"/> Partnership ..... <input type="checkbox"/> Limited Liability Company		Present License Number  
2. Name of Licensee <u>Blue Sage Center for the Arts</u>		3. Trade Name  
4. Location Address <u>226-228 Grand Ave</u>		
City <u>Puonia</u>	County <u>Delta</u>	ZIP <u>81428</u>

**SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.**

Section A – Manager reg/change	Section C
• License Account No. _____  <input type="checkbox"/> Manager's Registration (Hotel & Restr.) ..... \$75.00 <input type="checkbox"/> Manager's Registration (Tavern) ..... \$75.00 <input type="checkbox"/> Manager's Registration (Lodging & Entertainment) ..... \$75.00 <input type="checkbox"/> Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE	<input type="checkbox"/> Retail Warehouse Storage Permit (ea) ..... \$100.00 <input type="checkbox"/> Wholesale Branch House Permit (ea) ..... 100.00 <input type="checkbox"/> Change Corp. or Trade Name Permit (ea) ..... 50.00 <input type="checkbox"/> Change Location Permit (ea) ..... 150.00 <input checked="" type="checkbox"/> Change, Alter or Modify Premises \$150.00 x <u>1</u> Total Fee <u>\$150.00</u> <input type="checkbox"/> Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ <input type="checkbox"/> Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ <input type="checkbox"/> Campus Liquor Complex Designation <span style="float: right;">No Fee</span> <input type="checkbox"/> Sidewalk Service Area <span style="float: right;">\$75.00</span>
<b>Section B – Duplicate License</b>	
• Liquor License No. _____  <input type="checkbox"/> Duplicate License ..... \$50.00	

**Do Not Write in This Space – For Department of Revenue Use Only**

Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		<b>TOTAL AMOUNT DUE</b> \$ _____ .00



## Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

### ☐ Section A

**To Register or Change Managers**, check the appropriate box in section A and complete question 8 on page 5. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

### ☐ Section B

**For a Duplicate license**, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

### ☒ Section C

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

<b>Storage Permit</b>	<p><b>5. Retail Warehouse Storage Permit or a Wholesalers Branch House Permit</b></p> <p><input type="checkbox"/> <b>Retail Warehouse Permit for:</b></p> <p style="margin-left: 20px;"><input type="checkbox"/> On-Premises Licensee (Taverns, Restaurants etc.)</p> <p style="margin-left: 20px;"><input type="checkbox"/> Off-Premises Licensee (Liquor stores)</p> <p><input type="checkbox"/> <b>Wholesalers Branch House Permit</b></p> <p>Address of storage premise: _____</p> <p>City _____, County _____, Zip _____</p> <p>Attach a deed/ lease or rental agreement for the storage premises. Attach a detailed diagram of the storage premises.</p>				
<b>Change Trade Name or Corporate Name</b>	<p><b>6. Change of Trade Name or Corporation Name</b></p> <p><input type="checkbox"/> Change of Trade name / DBA only</p> <p><input type="checkbox"/> Corporate Name Change (Attach the following supporting documents)</p> <p style="margin-left: 20px;">1. Certificate of Amendment filed with the Secretary of State, or</p> <p style="margin-left: 20px;">2. Statement of Change filed with the Secretary of State, <u>and</u></p> <p style="margin-left: 20px;">3. Minutes of Corporate meeting, Limited Liability Members meeting, Partnership agreement.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Old Trade Name</td> <td style="width: 50%;">New Trade Name</td> </tr> <tr> <td>Old Corporate Name</td> <td>New Corporate Name</td> </tr> </table>	Old Trade Name	New Trade Name	Old Corporate Name	New Corporate Name
Old Trade Name	New Trade Name				
Old Corporate Name	New Corporate Name				
<b>Change of Location</b>	<p><b>7. Change of Location</b></p> <p><b>NOTE TO RETAIL LICENSEES:</b> An application to change location has a local application fee of \$750 payable to your local licensing authority. You may only change location within the same jurisdiction as the original license that was issued. Pursuant to 44-3-311(1) C.R.S. Your application must be on file with the local authority thirty (30) days before a public hearing can be held.</p> <p><b>Date filed with Local Authority</b> _____ <b>Date of Hearing</b> _____</p> <p>(a) Address of current premises _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(b) Address of proposed New Premises (Attach copy of the deed or lease that establishes possession of the premises by the licensee)</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ Zip _____</p> <p>(c) New mailing address if applicable.</p> <p style="margin-left: 20px;">Address _____</p> <p style="margin-left: 20px;">City _____ County _____ State _____ Zip _____</p> <p>(d) Attach detailed diagram of the premises showing where the alcohol beverages will be stored, served, possessed or consumed. Include kitchen area(s) for hotel and restaurants.</p>				



Change of Manager	<p><b>8. Change of Manager or to Register the Manager</b> of a Tavern, Hotel and Restaurant, Lodging &amp; Entertainment liquor license or licenses pursuant to section 44-3-301(8).</p> <p>(a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging &amp; Entertainment only)</p> <p>Former manager's name _____</p> <p>New manager's name _____</p> <p>(b) Date of Employment _____</p> <p>Has manager ever managed a liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Does manager have a financial interest in any other liquor licensed establishment? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, give name and location of establishment _____</p>
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	<p><b>9. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area</b></p> <p>NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities.</p> <p>(a) Describe change proposed <u>Back Area behind Building</u> <u>enclosed parking turned to outside performance Area</u></p> <p>(b) If the modification is temporary, when will the proposed change:</p> <p>Start _____ (mo/day/year) End _____ (mo/day/year)</p> <p>NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00</p> <p>(c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary?</p> <p>(If yes, explain in detail and describe any exemptions that apply) Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(d) Is the proposed change in compliance with local building and zoning laws? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>(e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? <u>N/A</u> Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>(f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises.</p> <p>(g) Attach any existing lease that is revised due to the modification.</p> <p>(h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.</p>
Campus Liquor Complex Designation	<p><b>10. Campus Liquor Complex Designation</b></p> <p>An institution of higher education or a person who contracts with the institution to provide food services</p> <p>(a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes <input type="checkbox"/> No <input type="checkbox"/></p>
Additional Related Facility	<p><b>11. Additional Related Facility</b></p> <p>To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises.</p> <p>(a) Address of Related Facility _____</p> <p>(b) Outlined diagram provided Yes <input type="checkbox"/> No <input type="checkbox"/></p>

**Oath of Applicant**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge

Signature <i>Steve O'Malley</i>	Title <i>Executive Director</i>	Date <i>9/23/2022</i>
------------------------------------	------------------------------------	--------------------------

**Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. **Therefore, This Application is Approved.**

Local Licensing Authority (City or County)	Date filed with Local Authority
--	---------------------------------

Signature	Title	Date
-----------	-------	------

**Report of STATE Licensing Authority**

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

Signature	Title	Date
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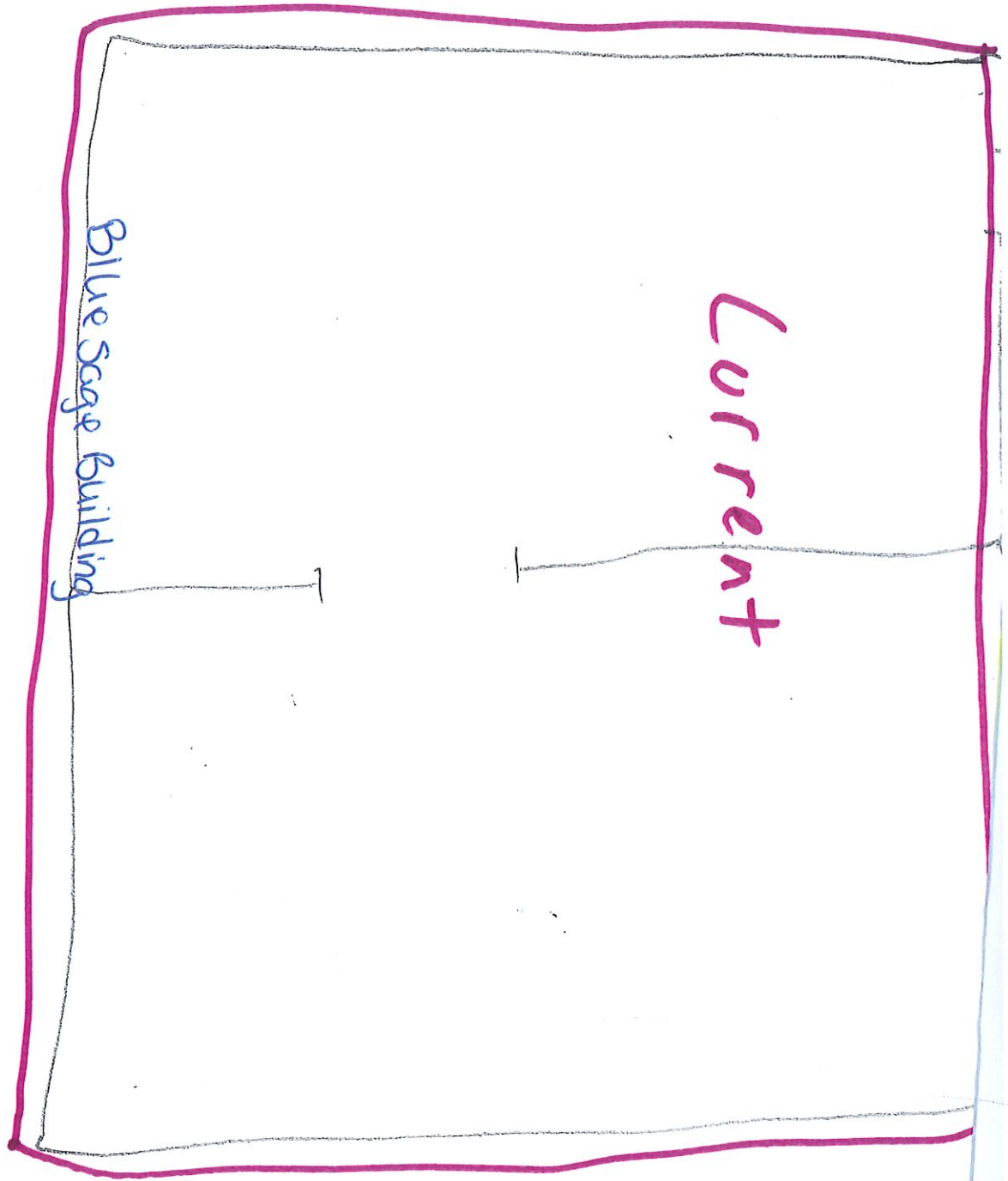
Proposed

Outside Area

Current


Blue Sage Building








## AGENDA SUMMARY FORM

	Mayor's Report		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran


October 8, 2020

## AGENDA SUMMARY FORM

	Finance & Personnel Governmental Affairs & Public Safety Public Works-Utilities-Facilities Space to Create Tree Board		
Summary:			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

October 8, 2020

## AGENDA SUMMARY FORM

	Adjournment		
Summary:			
Notes:			
Possible Motions:  Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

October 8, 2020